



TOWN OF CONCORD
PLANNING AND ZONING BOARD
MARCH 10, 2016 MEETING MINUTES

UNOFFICIAL COPY

Members Present: Cynthia Stuart, Chair, Stuart Gray, Linda Hartwell, Judy Kurtz

Members Absent: Jim Gochie

Board Secretary Present: Linda Hartwell

Other Officials Present: Alan Smith, Zoning Administrator

Citizens Present: George Morehouse

Cynthia brought the meeting to order at 4:30 p.m.

I. Approval of March 10, 2016 Agenda

Judy requested that we add Hazard Mitigation Committee Update, Village Center Designation and Future plans for the Planning/Zoning Board to the agenda. Cynthia stated that we needed to add the Junk Ordinance and the Solar Sense Project to the agenda. Judy made the motion to approve the March 10, 2016 agenda with the additions. Stuart seconded the motion. The motion passed unanimously (4-0).

II. February 11, 2016 Meeting Minutes

Judy made the motion to approve the February 11, 2016 meeting minutes. Linda seconded the motion. The motion passed unanimously (3-0 as Stuart was absent at the February meeting).

III. Citizen's Concerns

There were no citizen's concerns.

IV. Village Center Designation Press Release

The press release ran in the Caledonian-Record. Judy asked if now that Concord's Village Center Designation has been approved was there going to be a gathering to inform property owners within the village center. Cynthia has contacted two of the property owners that she knows of, Harold Lunnie and Spencer Hudson. Stuart will look up who owns the property on Folsom Avenue behind the church. Tucker Morehouse is another property owner. Cynthia will contact the two of them.

The press release has been posted on the website. Linda will keep the link to the information from the State regarding Village Center Designation on the website for future Reference.

Judy reported that the Hazard Mitigation Committee is planning a Potluck Dinner on Thursday, May 5th from 5:30 p.m. to 7:00 p.m. at the Town Hall. Cynthia has created a postcard that will be mailed out to all residents. Judy suggested talking to George about who should be asked personally to come.

Executive Session: If discussion warrants, and the Board so votes, some items may be held in Executive Session.

Future Planning for the Board going forward – Judy said that she would like to put on the agenda of future meetings ,the discussion of action items in the Municipal Plan that might be reasonably addressed in the coming year. Cynthia said we will include this on the April agenda.

Junk ordinance – The board received a complaint on the property of Richard Steigleman on the Oregon Road. Alan said he has already talked to Mr. Steigleman. The board discussed a couple of other properties in town that are in severe violation of the ordinance. George stated that Susan LaMadeleine is going to be in charge of Green Up Day and has some ideas for cleaning up some of these properties. Cynthia suggested inviting someone from the State to come to a Selectboard meeting to ask how we can we can enforce the ordinance.

Cynthia informed the board of correspondence received from Solar Sense VT regarding the Ray Heath Project. The Selectboard received a Notice of Application for a project on Cross Road. The letter said the board may comment on the application. Linda will send a copy of the letter out to the board members.

V. By-law Working Session

The board reviewed the changes made to date on the by-laws. Judy will look at the State Statutes and compare them to our by-laws. Judy will also look at the State flood regulations. Cynthia will update the bylaws with the changes made at the meeting.

VI. Executive Session if Warranted

The board did not meet in executive session.

Next meeting – Thursday, April 14th at 4:30 p.m.

Linda made the motion to adjourn the meeting at 5:43 p.m. Judy seconded the motion. The motion passed unanimously (4-0).

Respectfully Submitted,

Linda Hartwell, Board Secretary

Cynthia Stuart, Chair

Jim Gochie

Stuart Gray

Linda Hartwell

Judy Kurtz

Executive Session: If discussion warrants, and the Board so votes, some items may be held in Executive Session.