



TOWN OF CONCORD
PLANNING AND ZONING BOARD
MAY 19, 2016 MEETING MINUTES
UNOFFICIAL COPY

Members Present: Cynthia Stuart, Chair, Linda Hartwell, Judy Kurtz
Members Absent: Jim Gochie, Stuart Gray
Board Secretary Present: Linda Hartwell
Other Officials Present: Alan Smith, Zoning Administrator
Citizens Present: George Morehouse

Cynthia called the meeting to order at 4:32 p.m.

I. Approval of May 19, 2016 Agenda

Judy made the motion to approve the May 19th agenda. Linda seconded the motion. The motion passed unanimously (3-0).

II. Approval of April 14, 2016 Meeting Minutes

Judy stated that Jim Gochie's name needed to be added to members absent and that in the second paragraph of the Glenn Adams permit hearing section, the word here needed to be changed to where. Judy made the motion to accept the minutes with the corrections. Linda seconded the motion. The motion passed unanimously (3-0).

III. Citizen's Concerns

There were no citizen's concerns.

IV. Zoning Administrators Report

Alan said things have been slow. He is keeping his winter hours until it gets busier. He meets with people outside of his hours if they need him to.

V. Planning/Zoning Project Update

The Hazard Mitigation Pot-Luck had a very small turnout. The committee is waiting to hear from Frank Maloney from N.V.D.A. about the next steps. Judy mentioned trying to help homeowners make their homes more fire resistant and teaching them to heat their homes safely. Cynthia said it was outside of the scope of the Planning/Zoning Board, but if it was something Judy wanted to address on her own, she suggested she contact the Fire Department.

VI. By-law Working Session

The board reviewed the proposed changes that have been made to the bylaws. Judy will contact VLTC about reviewing the changes to make sure they are in accordance with State Statues. Linda will highlight the changes on them so Judy can present them to VLTC. Judy will ask them about zoning district changes, and proper language of the bylaws.

VII. Deliberative Session

The board met in deliberative session to finalize the Adams decision. The board came out of deliberative session. Judy made the motion to approve the final decision of the Adams hearing as written in the May 19, 2016 version of the decision with the conditions as outlined. The public should refer to the final decision for complete details.

VIII. Executive Session if Warranted

The board did not meet in executive session.

Linda made the motion to adjourn the meeting at 5:35 p.m. Judy seconded the motion. The motion passed unanimously (3-0).

Next meeting – Tentatively June 9, 2016 at 4:30. Linda will confirm with Jim that he will be able to chair the meeting, as Cynthia will be absent.

Respectfully Submitted,

Linda Hartwell, Board Secretary

Cynthia Stuart, Chair

Jim Gochie

Stuart Gray

Linda Hartwell

Judy Kurtz