



TOWN OF CONCORD
PLANNING AND ZONING BOARD
DECEMBER 14, 2017 MEETING MINUTES
UNOFFICIAL COPY

Members Present: Cynthia Stuart, Chair, Linda Hartwell, Jim Gochie, Judy Kurtz
Members Absent: None
Board Secretary Present: Linda Hartwell
Other Officials Present: None
Citizens Present: None

Cynthia brought the meeting to order at 4: 30 p.m.

I. **Approval of December 14, 2017 Agenda**

Judy made the motion to accept the December 14, 2017 agenda. Jim seconded the motion. The motion passed unanimously (4-0).

II. **Approval of November 9, 2017 Meeting Minutes**

Judy made the motion to approve the November 9, 2017. Linda seconded the motion. The motion passed unanimously (3-0). Jim abstained from the vote as he was absent at the November meeting.

III. **Citizen's Concerns**

There were no citizen's concerns.

IV. **Zoning Administrator's Report**

No report as Alan was absent. Cynthia did report that she asked Alan to write the new owners of house at 210 Main Street explaining to them the guidelines on tearing it down. Cynthia said she reported that information to the Selectboard at their December meeting.

V. **Open Planning and Zoning Board Position**

Linda did not receive any responses for the ad for a new board member. Cynthia said she has spoken to Matt Johnson and Ryan Chase, Alan has talked to John Christman and George Morehouse spoke to Larry Tighe about joining the board. Cynthia asked board members to ask anyone they think would be interested in joining.

VI. **Planning & Zoning Procedures Review**

Linda distributed the 1st draft of a Planning and Zoning Procedure Manual and Cynthia asked for board members for to review it so that we can discuss it at the January meeting. The board will continue to work on enforcement. Once a final draft is completed, it will be submitted it to the Selectboard for approval.

VII. **210 Main Street Property Update**

See above.

VIII. **Progress Report on Rail Trail Research**

Judy gave the board an update on the research she has been doing on the rail trail. She sent e-mails to Pan Am Railroad and Twin State railroad last week. She heard from the attorney for Twin State Railroad who was very positive about having the track used as a rail trail. The attorney said he would contact the owner of the

Executive Session: If discussion warrants, and the
Board so votes, some items may be held in Executive Session.

railroad and have him contact Judy. She has not heard back from Pan Am Railroad yet. This trail could run from St. Johnsbury to near the mill in Lunenburg. Judy is meeting with Joe Kasprzak, the assistant Town Manager in St. Johnsbury, to discuss the possibility of connecting to their rail trail. Judy said we need support of Selectboard in Concord, St. Johnsbury and probably Lunenburg. Judy will ask St. Johnsbury how they moved forward with their rail trail. Judy will give us another update in January on her progress.

IX. Executive Session if Warranted

The board did not meet in executive session

Jim made the motion to adjourn the meeting at 5:03 p.m. Judy seconded at 5:03 p.m. The motion passed unanimously (4-0).

The board did not meet in executive session.

Next Meeting: Thursday, January 11, 2018 at 4:30 p.m.

Respectfully Submitted,

Linda Hartwell, Board Secretary

Cynthia Stuart, Chair

Jim Gochie

Linda Hartwell

Judy Kurtz