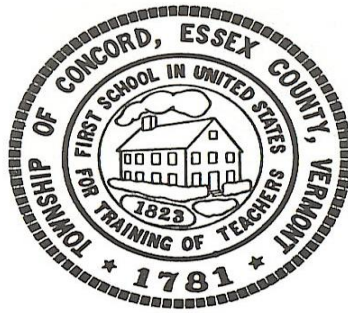


Selectboard Office  
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Concord, VT 05824  
(802)695-2910, ext. 21  
(802)284-2009



George Morehouse-Chairman  
Chris Fournier-Vice-Chairman  
Harold Lunnie  
Bill Humphrey  
Mike Sorrell

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## **Concord Selectboard Regular Meeting Minutes**

Tuesday, December 5, 2017 @ 6:00pm  
Municipal Building

Unofficial Copy

### **Selectboard**

George Morehouse-Chairman  
Chris Fournier-Vice-Chairman  
Harold Lunnie  
Bill Humphrey  
Mike Sorrell

### **Selectboard Admin. Asst.**

Susan LaMadeleine

### **Assessor**

Bill Krajewski

### **Treasurer**

Audra Girouard-Absent

### **Town Clerk**

Cynthia Gaboriault

### **Road Commissioner**

Dane Thorgalsen

### **Planning/Zoning Board**

Cynthia Stuart

### **Stone Environmental**

Kevin McCaffery

### **Animal Control Officer**

Gigi Losh

### **Citizens**

George Worthington  
John Finnigan  
Ted Gilman  
(KATV)

### **CALEX Representative**

Stephen West-Fisher

### **Essex County Natural**

### **Resources Conservation**

Heather Robinson

### **Called to Order**

George called the meeting to order at 6:00pm

George added item CALEX to the agenda and moved Stone Environmental from last item to first item under New Business.

### **Approval of Agenda**

Chris made a motion to approve the agenda with the added item of CALEX and the change concerning Stone Environmental. Bill 2<sup>nd</sup>. Motion passed 5-0.

### **Approval of November 7, 2017 Regular Meeting Minutes**

Mike made a motion to approve the November Minutes. Chris 2<sup>nd</sup>. Motion passed 5-0.

### **Citizen's Concerns**

George presented a letter from Irving Priest and Sara Bierbaum for the Board to review concerning their dismay about the penalties imposed by the Town for filing the Homestead Declaration late.

John Finnigan, Oregon Road expressed concerns about the conditions in the winter on Oregon Road. He would like to see more salt used. Dane will look into.

### **Old Business**

#### **Town Clerk**

Cindy stated to the Board that the Town Clerk's Office still has the odor. She requested that the Board resolve the problem.

#### **Road Commissioner**

Dane informed the Board that they are a truck down due to repairs. Truck should be fixed by Friday or Monday at the latest.

#### **Assessor**

Bill presented the Board with six Errors and Omissions Requests. He reviewed each request with the Board individually;

1. Geoffrey Gore, parcel 00387-003 and 00380-001, Chris made a motion to approve. Harold 2<sup>nd</sup>. Motion passed 5-0.
2. Anthony & Judith Willey, parcel 00171, Chris made a motion to approve. Bill 2<sup>nd</sup>. Motion passed 5-0.
3. Perry & Nancy LaPotin, parcel 00772, Bill made a motion to approve. Mike 2<sup>nd</sup>. Motion passed 4-0. George abstained.
4. Doris Morton, parcel 00765, Chris made a motion to approve. Harold 2<sup>nd</sup>. Motion passed 4-0. George abstained.
5. James & Susan MacPhee, parcel 00611, Chris made a motion to approve. Bill 2<sup>nd</sup>. Motion passed 5-0.
6. SolarSense VT II LLC, parcel 00551-001, Chris made a motion to approve. Bill 2<sup>nd</sup>. Motion passed 5-0.

Chris made a motion to ratify the Board's decision to approve the Errors and Omissions for Richard Benedict, parcel 00642 and Joanne, Richard Jr. & Gregory Benedict, parcel 00643. Bill 2<sup>nd</sup>. Motion passed 5-0.

#### **Town Treasurer**-Absent

### **New Business**

#### **Stone Environmental**

Heather Robinson from Essex County Natural Resources Conservation and Kevin McCaffrey from Stone Environmental reviewed with the Board the Professional Services Agreement for the upcoming Folsom Avenue Stormwater Project. They will be starting survey work before the snow. Chris made a motion to retain Stone Environmental based on scheduling constrains. Mike 2<sup>nd</sup>. Motion passed 5-0.

### **CALEX**

The Board and Stephen West-Fisher discussed whether to enter into a contract with CALEX for the 2019 Budget in the amount of \$19,143.00 for ambulance services or to continue as an appropriation line item. In 2017, CALEX asked for an amount of \$12,350.00, 2018 \$17,908.00 and for 2019, \$19,143.00.

Chris made a motion that since the Budget for 2018 contained an appropriation and moved that the 2019 Budget enter CALEX as an appropriation for \$19,143.00 and waive the signature process. Mike 2<sup>nd</sup>. Motion passed 4-1.

### **Folsom Common**

Cynthia gave a presentation to the Board regarding the playground project. She requested approval of the proposal to be able to move forward with the project. Chris made a motion that the Board approves the proposal for the playground project and gives it's blessing to move forward. Mike 2<sup>nd</sup>. Motion passed 5-0.

### **Town Meeting/ Informational Meeting**

The Board discussed when the meeting should be held in 2018. Bill made a motion that the informational meeting be held on February 24, 2018 at 10:00am. Mike 2<sup>nd</sup>. Motion passed 5-0.

### **Planning/Zoning Board Update**

Cynthia stated to the Board that Alan Smith, Zoning Administrator has sent a letter to the owners on the property located at 210 Main Street in regards to what is being done about the building which is half torn down. There has not been a response as of yet.

### **Animal Control Officer-Ratify**

Gigi Losh introduced herself to the Board as the new Animal Control Officer. Chris made a motion to ratify the decision to appoint Gigi Losh as the new Animal Control Officer. Mike 2<sup>nd</sup>. Motion passed 5-0.

### **Dog Warrant**

The dog warrant was presented to the Board for approval and signatures. Chris made a motion to approve and sign the Dog Warrant. Bill 2<sup>nd</sup>. Motion passed 5-0.

### **Proclamation Request**

George referred the request to Cynthia Stuart since it pertains to Concord School.

### **Employee Handbook Revisions**

The changes to the Handbook were reviewed by the Board. Bill made a motion to approve the recent amendments to the Personnel Policies and Rules Handbook. Mike 2<sup>nd</sup>. Motion passed 5-0.

### **Other**-none

**Executive Session:** If discussion warrants, and the Board so votes, some items may be held in Executive Session.

Mike made a motion to go into Executive Session at 6:57pm to discuss personnel issues. Chris 2<sup>nd</sup>. Motion passed 5-0.

***Out of Executive Session at 7:15pm.***

**Budget Meeting**

Budget meeting will be held Wednesday, December 13, 2017 at 6:00pm in the Municipal Building.

**Adjournment**

Mike made a motion to adjourn at 7:20pm. Harold 2<sup>nd</sup>. Motion passed 5-0.

Respectfully submitted,

Date: \_\_\_\_\_

\_\_\_\_\_  
George Morehouse-Chairman

\_\_\_\_\_  
Bill Humphrey

\_\_\_\_\_  
Chris Fournier-Vice-Chairman

\_\_\_\_\_  
Mike Sorrell

\_\_\_\_\_  
Harold Lunnie

Posted: \_\_December 11, 2017\_\_