



TOWN OF CONCORD
PLANNING AND ZONING BOARD
JANUARY 11, 2018 MEETING MINUTES
UNOFFICIAL COPY

Members Present: Cynthia Stuart, Chair, Jim Gochie, Linda Hartwell, Judy Kurtz
Members Absent: None
Board Secretary Present: Linda Hartwell
Other Officials Present: Alan Smith, Zoning Administrator
Citizens Present: George Morehouse

Cynthia brought the meeting to order at 4:32 p.m.

I. Approval of January 11, 2018 Agenda

Judy made the motion to accept the January 11, 2018 agenda. Jim seconded the motion. The motion passed unanimously (4-0).

II. Approval of December 14, 2017 Meeting Minutes

Jim made the motion to approve the December 14, 2017 minutes. Judy seconded the motion. The motion passed unanimously (4-0).

III. Citizens' Concerns

There were no citizens' concerns.

IV. Zoning Administrator's Report

Alan reported that he doesn't have any active permits. However, two people have talked to him about building on Miles Pond; one is to build a new camp and the other is to build an addition. Alan showed the board letters that he has sent to property owners that are out of compliance.

V. Open Planning and Zoning Board Position

Cynthia met with John Christman who submitted a letter of interest to join the board. She explained the expectations and duties of the board. Judy made the motion to support the nomination of John Christman to the board. Jim seconded the motion. Cynthia will bring his name to the February Selectboard meeting for their review and possible approval.

VI. Planning & Zoning Procedures Review

The board reviewed the draft of the Planning/Zoning procedures. Linda will update the changes and email to the entire board to discuss again in February.

VII. 210 Main Street Property Update

Alan sent a letter at the end of November to the owners of the 210 Main Street property explaining the options available to demolish the building. He indicated that If the demolition is a result of a fire, they have one year to remove the building and fill in the basement to ground level. The owners indicated that they plan on working on it and they told Alan they are complying with the State.

VIII. Progress Report on Rail Trail Research

Judy reported that executives of the Pan Am Railroad are meeting in Washington D.C. this week with the transportation board. Judy said she has not heard from the president of Twin State Railroad. She did speak with Larry Donna from the VT Department of Transportation and he will be meeting with Judy to give her maps of the rail trail. She also met with Sue Cherry and Joe Kasprzak from St. Johnsbury. She is still waiting to hear back from the two railroads. The board felt like there is a lot of opportunity, including grant money available, for a project such as this. Judy will also check to see if there is any money available at the state level. She will continue to update the board next month.

IX. Executive Session if Warranted

The board did not meet in executive session.

Jim made the motion to adjourn the meeting at 5:25 p.m. Judy seconded the motion. The motion passed unanimously (4-0).

Next Meeting: Tuesday, February 13, 2018 at 6:00 p.m. Please note new day and time. The board agreed to move meetings to Tuesdays to accommodate the potential new board member. Linda will check with Susan about the availability of the Municipal Building.

Respectfully Submitted,

Linda Hartwell, Board Secretary

Cynthia Stuart, Chair

Jim Gochie

Linda Hartwell

Judy Kurtz