

Selectboard Office
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George Morehouse-Chairman
Mike Sorrell-Vice-Chairman
Harold Lunnie
Bill Humphrey
Roger Wood

Concord Selectboard Regular Meeting Minutes

Tuesday April 3, 2018 @ 6 p.m.
Municipal Building

Unofficial Copy

Select Board

George Morehouse, Chair
Mike Sorrell, Vice-Chair, Absent
Bill Humphrey
Harold Lunnie
Roger Wood

Town Clerk

Cindy Gaboriault

Road Foreman

Dane Thorgalsen

Town Treasurer

Audra Girouard

Others

Shannon Baxeranis
Mary Gochie
George Worthington
Alex MacLean
Arlene Hovey
KATV crew

Select Board Administrative Assistant

Susan LaMadeleine, Absent

Call to Order:

George Morehouse, Chair, called the meeting to order at 6 p.m.

Approval of Agenda:

Bill Humphrey made a motion to approve the meeting agenda. Roger Wood seconded the motion. Motion carried 4-0-0.

Approval of Minutes:

Bill Humphrey made a motion to approve the minutes of the Regular Select Board meeting of March 13, 2018. Harold Lunnie seconded the motion. The motion passed 4-0-0.

Citizen's Concerns:

George Morehouse, Chair, asked the public if there were any citizens concerns to be heard. Hearing none, the board moved on to old business.

Old Business:

Town Clerk:

Cindy Gaboriault, Town Clerk, informed the board that she has received several phone calls complaining about the road conditions on Shadow Lake Road, Leonard Hill Road and Beede Road, and the use of those roads by logging trucks and Asplundh. She asked the board what she should do about those complaints. The board instructed her to send those calls to Susan LaMadeleine, Select Board Administrative Assistant. There was discussion about over weight trucks needing a permit, and Harold Lunnie said he had had a conversation with Asplundh and they would be obtaining a permit soon. Dane Thorgalsen, Road Foreman, said he had also spoke with Asplundh, and that the Essex County Sherriff's Department had as well. Dane will continue to monitor the situation. It was the general consensus of the room that the Road Crew does a wonderful job and that the road conditions are part of the normal spring season for the area.

Cindy Gaboriault informed the board that she and her assistant, Susan LaMadeleine, attended the annual Rabies Vaccination Clinic on March 17th, and licensed a total of fifty-five (55) dogs in the two hour period. There are currently eighty-nine (89) known unlicensed dogs on her list.

The Kingdom East School District vote will be held on Tuesday April 10th. The polls in Concord will be open from 10 a.m. to 7 p.m. Once the polls close, the Town Clerk and her assistant will transport the ballots to Lyndon for comingling and counting.

The board was presented with three (3) liquor licenses; Outside Consumption, First-Class to serve, and Second-Class to sell, from Romaine and Amy Bacon for approval. Bill Humphrey made a motion to approve the liquor licenses from Romaine and Amy Bacon. Harold Lunnie seconded the motion. Motion carried 4-0-0.

Road Commissioner:

Dane Thorgalsen, Road Foreman/Commissioner, let the board know that he and his crew have been busy dealing with the Mud Season. The grader was down for a short time, but is now fixed. The service agent is not 100% sure why the issue occurred, but it was the same glitch as before. He will continue to monitor the equipment until it hits the thirty (30) hour mark.

The annual meeting with Shawna Clifford, from VTRANS District 7, is scheduled for Thursday April 5th at 11 a.m. Dane Thorgalsen, George Morehouse, Harold Lunnie and Susan LaMadeleine are all planning to attend that meeting.

Town Treasurer:

The board was presented with the month of March warrants for their review.

Audra Girouard, Treasurer, asked for the board's permission to contact an attorney to begin tax sale proceedings against sixteen (16) parcels. Roger Wood made a motion to give Audra Girouard authority to contact an attorney to begin tax sale proceedings. Bill Humphrey seconded the motion. Motion carried 4-0-0.

Audra Girouard, Treasurer, informed the board that she would be on vacation April 16th – 20th and that the Municipal Building and Town Clerk's Office summer hours would be in effect May through September. Those hours are Monday, Tuesday and Thursday 8 a.m. – 4 p.m.

New Business:

Veterans Monument:

Mary Gochie and Arlene Hovey, members of the Veterans Monument Committee, presented the board with a scrapbook memorializing the project from beginning to end. They expressed their desire to have the book available for public inspection, while also being safeguarded. It was the consensus of the board to keep it in the Town Clerk's Office vault. The scrapbook was given to Town Clerk, Cindy Gaboriault.

Granite State Power Link:

Shannon Baxeranis, representing Granite State Power Link gave the board an update on the proposed new transmission line. The purpose of the project is to bring Canadian wind power; clean, renewable energy, into New England. Ms. Baxeranis informed the board that Granite State Power Link did not win the Massachusetts Clean Energy RFP, and therefore the project is now moving at a slower pace as they seek alternatives to commercialize the project. In addition to providing an update, Ms. Baxeranis gave the board an opportunity to ask questions. There is a hotline (855-603-4775) and e-mail address (info@GraniteStatePowerLink.com) open to the public to address citizens' concerns. As a result of the discussion, the board decided to set aside the agreement previously provided by GridAmerica Holdings Inc. D/B/A Granite State Power Link.

Transfer Station:

The trash removal contract with Myers is due to expire in June of this year. Susan LaMadeleine, Select Board Administrative Assistant, has contacted them to seek a new proposal, but has yet to hear from them.

George Morehouse, Chair, informed the board that the transfer station is running at about an \$8,000 - \$10,000 deficit. The board discussed increasing the fees for trash disposal and providing the public with adequate notice of the increase. Bill Humphrey made a motion to increase the trash disposal fees as proposed: bags under 30 gallons \$1.25, bags 30-35 gallons \$3.00 and bags over 35 gallons and barrels \$7.00, to be effective July 1, 2018. Roger Wood seconded the motion. The motion passed 4-0-0.

Town Road & Bridge Standards Certificate:

The board reviewed the Certification of Compliance for Town Road and Bridge Standards and Network Inventory. There was some confusion as both the box for "do" and "do not have an up to date highway network inventory" were checked. It was the board consensus to white out the "do not" box before signing the certificate. Roger Wood made a motion to sign and approve the Town Road and Bridge Standards Certificate. Harold Lunnie seconded the motion. The motion carried 3-1-0.

Personnel Policy:

George Morehouse, Chair, informed the board that the employee benefits section needed to be updated to include Short-Term Disability Insurance. The Town has provided this benefit for some time now, but it had simply not been added to the Personnel Policy. It was the board's consensus it be added.

There was a discussion on whether or not an annual vacation leave should be mandated to full-time employees. The board members all agreed that vacation leave is essential to the wellbeing of the employees, but did not want to mandate the length of leave. It was decided the best course of action would be to sit down with the employees and convey the board wishes regarding annual vacation time.

Reappraisal:

The 2017 Common Level of Appraisal is 99.71% and the Coefficient of Dispersion is 18.84%. George Morehouse, Chair, therefore asked William Krajeski, President of New England Municipal Consultants, to prepare a proposal for reappraisal in 2019. The board reviewed the proposal and decided to ask Mr. Krajeski to attend the next meeting to discuss the matter.

Other:

Adjournment:

Having no further business to come before the board, at 6:56 p.m. Bill Humphrey made a motion to adjourn. Roger Wood seconded the motion. The motion carried 4-0-0, and the meeting was adjourned.

Respectfully submitted,

Date: _____

George Morehouse-Chairman

Bill Humphrey

Absent
Mike Sorrell-Vice Chairman

Roger Wood

Harold Lunnie

Posted: April 5, 2018