



TOWN OF CONCORD  
**PLANNING AND ZONING BOARD**  
MAY 8, 2018 MEETING MINUTES

Members Present: Cynthia Stuart, Chair, John Christman, Linda Hartwell, Jim Gochie, Judy Kurtz

Members Absent: Zoning Administrator Alan Smith

Board Secretary Present: Linda Hartwell

Other Officials Present: None

Citizens Present: None

I. Cynthia Brought the meeting to order at 6:00 p.m.

II. Approval of May 8, 2018 agenda

John made the motion to accept the May 8, 2018 agenda. Jim seconded the motion. The motion passed unanimously (5-0).

III. Approval of April 26, 2018 minutes

Judy said she would like to correct the April minutes regarding the information on the Rail Trail to state "Judy said she would like to hold an informational meeting" rather than form a committee. John made the motion to approve the April 26, 2018 minutes as corrected. Judy seconded the motion. The motion passed unanimously (5-0).

IV. Citizens' Concerns

There were no citizens' concerns.

V. Junk Complaints/Zoning Administrator Report

Alan wrote a letter to Anthony Willey regarding the fact that he built a deck on his property on Willey Lane without a permit. Mr. Willey contacted Alan to discuss how to correct the violation. Alan indicated that Mr. Willey will need to go through the shoreland protection application as there are likely issues at the state level with the deck. Mr. Willey will contact the State and then connect with Alan about what will need to be done at the town zoning level. Alan will be monitoring the issue moving forward until it is resolved.

Jim mentioned the number of properties in violation of the junk ordinance.

VI. Rail Trail Update

Judy welcomed board members to come to an upcoming Rail Trail Informational Meeting. Judy has contacted people from the surrounding towns, NVDA, area representatives, and various clubs and organizations to tell them about the meeting and she has already received some positive feedback. Judy will send Cynthia a list with possible dates for the meeting.

VII. Adagio Report on Recreation and Tourism

Cynthia reviewed the recommendations from the Adagio Report. She stated that funding is needed to proceed with the project of establishing a non-profit to promote recreation tourism and business development. Cynthia has submitted a Rural Business Development Grant to fund the non-profit and is awaiting notification of approval or denial of the grant. She will be meeting with the new executive director of Kingdom Trails, Abigail Long, this week.

VIII. Posting Board Secretary Position

We have received one application who is applying for both the board secretary and board member positions. The ad has listed May 31<sup>st</sup> as the deadline to apply. Due to the timing of the next Selectboard meeting, John made the motion that the Planning & Zoning Board recommend to the Selectboard the hiring of this applicant for the positions if no other applications are received. If any other applicants apply the board will review all the applications and make a decision at the June meeting. Judy seconded the motion. The motion passed unanimously (5-0).

IX. Deliberative Session on Savage Hearing

The board entered deliberative session at 6:27 p.m. The board came out of deliberative session at 6:48 p.m. Jim made the motion to approve Shawn Savage's permit with conditions as written in the hearing decision. John seconded the motion. The motion passed unanimously (5-0).

X. Executive Session if Warranted

The board did not meet in executive session.

Jim made the motion to adjourn the meeting at 6:48 p.m. Judy seconded the motion. The motion passed unanimously (5-0).

Next Meeting: June 12, 2018

Respectfully Submitted,

Linda Hartwell  
Secretary

---

Cynthia Stuart, Chair

---

John Christman

---

Jim Gochie

---

Linda Hartwell

---

Judy Kurtz