



TOWN OF CONCORD  
**PLANNING AND ZONING BOARD**  
NOVEMBER 20, 2018 MEETING MINUTES  
UNOFFICIAL COPY

Members Present: Cynthia Stuart, Chair, Jim Gochie, Meagan Johnson, Judy Kurtz

Members Absent: John Christman

Board Secretary Present: Meagan Johnson

Other Officials Present: Alan Smith, Zoning Administrator

Citizens Present: None

Cynthia brought the meeting to order at 6:00 p.m.

I. Approval of updated November 20, 2018 agenda

Jim made the motion to accept the updated November 20, 2018 agenda. Judy seconded the motion. The motion passed unanimously (4-0).

II. Approval of October 16, 2018 minutes

Judy made the motion to approve the October 16, 2018 minutes as written. Jim seconded the motion. The motion passed unanimously (4-0).

III. Citizens' Concerns

There were no citizens' concerns.

IV. Junk Complaints/Zoning Administrator Report

Alan reported there is a lot of violation activity he is dealing with. The appraisers are in town and that is going well.

V. Zoning By-Law changes

The board discussed areas of the current zoning by-laws that need to be reviewed and possible updated including;

1. Creating a demolition permit
2. Camper trailers being utilized as permanent structures.
3. Businesses

Alan had concerns about enforcing the by-laws in place and how to enforce the new ones that we are looking into. Cynthia did say that the process does need some work and asked Alan to bring the current violations to the board for review and possible elevation to the Selectboard for further action. Jim suggested we find out where the jurisdiction lies when a town has both by-laws and ordinances.

VI. Rail Trail update

Judy reported that the Rail Trail informational meeting that was held October 16, 2018 went very well. There were 21 people from 4 surrounding towns who attended. Judy has come up with some new leads and action items that she will continue to work on and keep everyone updated.

VII. Northern Forest Symposium

Judy was asked to go to the Northern Forest Symposium which was held at the Mount Washington Hotel. This conference was about outdoor recreation and different ideas for fundraising and events to increase recreational tourism and economic opportunity for the region. Judy said it was a great conference and she was able to meet some new people that may be beneficial in our Rail Trail endeavors.

VIII. Grant Proposal

Judy had a chance to look over the Trail development grant and was very interested. Cynthia explained that she and a few other people worked on the grant. They should hear the results mid-December.

IX. Deliberative Session on Willey Hearing

The board entered deliberative session at 6:45 PM. The board came out of deliberative session at 7:00 PM. Cynthia made the motion to deny Anthony Willey's variance application. Jim second the motion. The motion passed unanimously (4-0).

X. Executive Session if Warranted

The board did not meet in executive session.

Jim made the motion to adjourn the meeting at 7:00 p.m. Judy seconded the motion. The motion passed unanimously (4-0).

Next Meeting: December 18, 2018

Respectfully Submitted,

Meagan Johnson  
Secretary

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Cynthia Stuart, Chair

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John Christman

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Jim Gochie

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Meagan Johnson

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Judy Kurtz

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