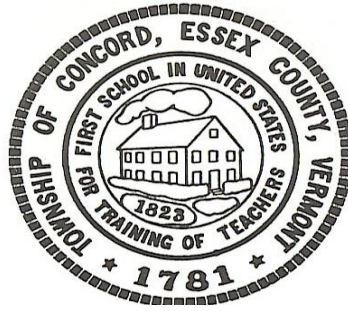


Selectboard Office
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George Morehouse-Chairman
Mike Sorrell-Vice-Chairman
Harold Lunnie
Bill Humphrey
Roger Wood

Concord Selectboard Regular Meeting Minutes

Tuesday, December 4, 2018 @ 6:00pm
Municipal Building

Unofficial Copy

Selectboard

George Morehouse-Chairman
Mike Sorrell-Vice-Chairman-Absent
Harold Lunnie
Bill Humphrey
Roger Wood

Selectboard Admin. Asst.

Susan LaMadeleine

Town Treasurer

Audra Girouard

Town Clerk

Cindy Gaboriault-Absent

Road Commissioner

Dane Thorgalsen

Planning/Zoning Board

Cynthia Stuart

School Principal

Sherri Gregory

Fire Department

Mike Allan-Asst. Chief

Stone Environmental

Amy Macrellis

Natural Resources Conservation District

Heather Johnson

Citizens

Steve Shaw
Brittany Shaw
George Worthington
(KATV)

Call to Order

George Morehouse called the meeting to order at 6:00pm.

Approval of Agenda

George added Town Hall Lights under Town Clerk Building Insulation.
Bill Humphrey made a motion to approve the agenda with the addition of Town Hall Lighting.
Harold Lunnie 2nd. Motion passed 4-0.

Approval of November 13, 2018 Regular Meeting Minutes

Roger Wood made a motion to approve the November 13, 2018 Regular Meeting Minutes.
Harold 2nd. Motion passed 4-0.

Citizen's Concerns

Brittany Shaw-Folsom Ave.—she asked the Board why the Town has a sidewalk plow worth \$18,000.00 and the sidewalks are not plowed. Harold informed Brittany that a new sidewalk plow would be arriving on December 5, 2018. Parts for the old sidewalk plow are no longer available.

She also asked the Board why the grader is valued at \$350,000.00 when at Town Meeting the voters approved only \$275,000.00. Harold explained that the Town used the old grader as a trade in which made up the difference.

She also stated that they were informed in June 2018 that Folsom Ave. would be repaved. Harold explained that Folsom Ave would be discussed later in the meeting.

Old Business

Town Clerk-Absent

Town Treasurer

Audra Girouard provided the November warrants for the Board to review. She stated that as of December 4, 2018 approximately 7% of Property Taxes are delinquent. The Treasurer's Office will be closed December 24 through the 28 and January 1. She and her assistant Beth Cliché will attend a training session December 14, 2018.

Road Commissioner

Dane Thorgalsen informed the Board that two trucks are down for repairs. He is in hopes that one will be ready the end of this week and the other sometime next week. The Town of Kirby has loaned a truck to the Town in exchange for the use of our truck this coming summer on an hour for hour basis.

New Business

Folsom Ave. Engineering Update

Heather Johnson and Amy Macrellis updated the Board with the engineering progress on Folsom Ave. Stormwater Project. Project Maps were reviewed and possible grant opportunities were discussed.

Fire Department

Mike Allen stated that he did receive a second quote for the new fire truck which was \$320,000.00. \$20,000.00 higher than the first. The fire department is still looking into possible grant opportunities. He requested that when the Board presents the voters with the Warning that the article read spending no more than \$305,000.00.

Grant Opportunities

Cynthia Stuart advised the Board that during a meeting with Andrea Brochu of NCIC she learned that there was possible grant funding for a fire truck purchase along with many other grant opportunities. Cynthia offered her consulting services should the Town decide to hire an outside consultant. A brief discussion was held, no decision was made.

210 Main Street Demolition Bids

A total of five bids were presented to the Board for review.

- Northwoods Excavating-----\$33,900.00
- Kirk Fenoff & Son Excavating-----\$28,000.00
- Scot Abare-----\$26,400.00
- SSXcavating-----\$23,555.00
- Mathews Excavating-----\$11,240.00 + \$200.00 for seeding & mulching

Bill made a motion to accept the bid from Mathews Excavation for \$11,240.00 and to add seeding and mulching for an additional \$200.00 for the removal of 210 Main Street property to be done by a mutually agreed upon date between the Town and the contractor. Roger 2nd. Motion passed 4-0.

An Asbestos Abatement report was submitted to the Board for review. Subject was tabled so more information could be obtained.

Cynthia Stuart will contact the owners of 210 Main Street and the Attorney to proceed with the sale.

Harold made a motion to authorize George Morehouse to sign any and all legal documents pertaining to the sale. Bill 2nd. Motion passed 3-0.

Town Clerk Building Insulation

A proposal from New England Foam and Coating, Inc. was presented to the Board in the amount of \$2,387.00 to foam insulate the bottom part of the walls in the Town Clerk's basement. Steve Shaw stated that the bottom part of the wall should not be insulated due to frost in the ground that could cause the wall to buckle. Subject was tabled until more information can be obtained.

Town Hall Lights

Two proposals were presented to the Board from Aubin Electric Inc.

- To convert 13 florescent fixtures to LED-----\$2,600.00
- Install outdoor lighting and update exit signs with emergency lights.-----\$1,700.00

Bill made a motion to accept both quotes totaling \$4,300.00 for lighting and upgrades at the Town Hall. Harold 2nd. Motion passed 4-0.

Personnel Policy Updates

Two updates to the personnel policy as required by the State of Vermont were presented to the Board for review.

- Section 11: Alcohol and Drug Use
- Section 27: Crime Victim leave

Bill made a motion to approve the State required updates to Section 11 and 27 of the Personnel Policy. Roger 2nd. Motion passed 4-0.

Other—None

Executive Session: If discussion warrants, and the Board so votes, some items may be held in Executive Session.

Harold Lunnie made a motion to enter into Executive Session to discuss a legal matter at 7:25pm. Roger 2nd. Motion passed 4-0.

Out of Executive Session at 7:29pm.
No action taken.

Adjournment

Harold made a motion to adjourn at 7:30pm. Bill 2nd. Motion passed 4-0.

Respectfully submitted,

Date: _____

George Morehouse-Chairman

Bill Humphrey

Absent
Mike Sorrell-Vice-Chairman

Roger Wood

Harold Lunnie