



TOWN OF CONCORD  
**PLANNING AND ZONING BOARD**  
JANUARY 15, 2019 MEETING MINUTES

Members Present: Cynthia Stuart, Chair, John Christman, Jim Gochie, Meagan Johnson, Judy Kurtz  
Members Absent:  
Board Secretary Present: Meagan Johnson  
Other Officials Present: Alan Smith, Zoning Administrator  
Citizens Present: none

Cynthia brought the meeting to order at 6:00 p.m.

I. Approval of January 15, 2019 agenda

John made the motion to accept the January 15, 2019 agenda. Judy seconded the motion. The motion passed unanimously (5-0).

II. Approval of December 18, 2018 minutes

John made the motion to approve the December 18, 2018 minutes as written. Judy seconded the motion. The motion passed (5-0).

III. Citizens' concerns

There were no citizen's concerns.

IV. Junk Complaints/Zoning Administrator Report

Alan brought a list of outstanding complaints to review with the Board. After discussing we all agreed that Alan should reach out one more time, whether to check in on status or with a violation letter. Planning and Zoning Board will then bring the non-complaint list to the Select Board at their next meeting.

V. Zoning by-law changes

Previously Alan asked to discuss possible creating a demolition permit and to discuss the language around campers/ trailers being utilized as permanent structures. Judy will do some research on these two topics and see if surrounding towns have any by-laws in place.

VII. Executive Session if Warranted

The board did not meet in executive session.

Cynthia made the motion to adjourn the meeting at 7:07 p.m. Jim seconded the motion. The motion passed unanimously (5-0).

Next Meeting: February 19, 2019 @ 6:00 PM

Respectfully Submitted,

Meagan Johnson  
Secretary

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Cynthia Stuart, Chair

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John Christman

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Jim Gochie

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Meagan Johnson

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Judy Kurtz