

Selectboard Office
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George Morehouse-Chairman
Bill Humphrey-Vice-Chairman
Harold Lunnie
Mike Sorrell
Roger Wood

Concord Selectboard Regular Meeting Minutes

Tuesday, September 3, 2019 @ 6:00pm
Municipal Building

Unofficial Copy

Selectboard

George Morehouse-Chairman
Bill Humphrey-Vice-Chairman
Harold Lunnie
Mike Sorrell
Roger Wood

Town Treasurer

Audra Girouard-Absent

Fire Department

Richard Fisher-Chief
Jim Spaulding

Town Clerk

Cindy Gaboriault

Assessor

Matt Krajeski

Road Commissioner

Dane Thorgalsen

Selectboard Admin. Asst.

Susan LaMadeleine

Call to Order

George M. called the meeting to order at 6:00pm.

George M. added Assessors under Old Business to the Agenda.

Approval of Agenda

Mike S. made a motion to approve the agenda with the added item. Roger W. 2nd. Motion passed 3-0.

Approval of August 6, 2019 Regular Meeting Minutes

Bill H. made a motion to approve the August 6, 2019 meeting minutes. Roger W. 2nd. Motion passed 3-0.

Citizen's Concerns

Gennie Lawrence-Camper's Lane requested permission to place a Little Free Library at Miles Pond.

Mike S. made a motion for Gennie Lawrence to move forward with the project. Roger W. 2nd. Motion passed 5-0.

Old Business

Town Clerk

Cynthia G. spoke with the Board about keeping her summer hours of Monday, Tuesday and Thursday 8:00am to 4:00pm year round.

Town Treasurer-Absent

August warrants were provided for the Board's review.

Road Commissioner

Dane T. stated that the Leonard Hill project will be finished this week. He will be meeting with Doug Morton next week concerning a Grant In Aid project.

Bids for the Massey Ferguson tractor and the Sidewalk Plow, plus blower were reviewed. The highest bidder was awarded to

Daniel Benoit in the amount \$2,500.00 for the tractor and \$2,500.00 for the Sidewalk Plow plus blower. Susan L. will contact Daniel Benoit and let him know that a bank check in the amount of \$5,000.00 will be required, payable within 10 days and that a receipt will be written stating that equipment will be sold as is with no warranties.

Fire Truck Grant

George M. informed the Board that the Town was awarded an \$83,638.00 Grant from the United States Department of Agriculture, to help purchase a new fire truck.

The Board discussed with Chief Richard F. the next steps of the purchasing process. Richard F. will have updated quotes for the October meeting.

Assessor

Matt K. stated to the Board that the Squeal software and Patriot program that the Assessors use needs to be upgraded and that five (5) additional licenses will be purchased allowing other employees of the Town access to reports and Lister Cards. He is requesting \$3,000.00 to proceed with the upgrades and licensing.

Bill H. made a motion to proceed with the Squeal software and upgrades at a cost of \$3,000.00.

Mike S. 2nd. Motion passed 5-0.

New Business

Library Trustee Resignation & Appointment

The Board acknowledges the resignation of Jean Sorrell from the Library Trustee position and thanks her for her service to the Town Library.

Mike S. made a motion to appoint Kathy Fisher for the remainder of term ending in 2022 to the position of Library Trustee. Roger W. 2nd. Motion passed 5-0.

Tax Map & GIS Proposals

Proposals for the Digital Tax Map Data Conversion and GIS Development and Tax Map Maintenance were presented to the Board for review and discussion.

Mike S. made a motion to accept the Digital Tax Map Data Conversion and GIS Development Contract in the amount of \$6,900.00. Roger W. 2nd. Motion passed 5-0.

Mike S. made a motion to accept the Tax Map Maintenance Contract in the amount of \$1,000.00. Roger W. 2nd. Motion passed 5-0.

Property Sales

The Purchase and Sales Agreement and Warranty Deed for the 210 Main Street property were presented to the Board for review.

Bill H. made a motion to accept the Purchase and Sales Agreement for the 210 Main Street property and to authorize George Morehouse to sign. Harold L. 2nd. Motion passed 5-0.

Mike S. made a motion to accept the Warranty Deed for the 210 Main Street property and to authorize George Morehouse to sign. Harold L. 2nd. Motion passed 5-0.

The Purchase and Sales Agreement for the 253 Ladd Road property was presented to the Board for review.

Bill H. made a motion to accept the Purchase and Sales Agreement for the 253 Ladd Road property and authorize George Morehouse to sign. Mike S. 2nd. Motion passed 5-0.

Purchasing Policy

A draft Purchasing Policy was presented to the Board for review. More discussion will follow at future meetings.

Other—None

Executive Session: If discussion warrants, and the Board so votes, some items may be held in Executive Session.

Adjournment

Mike S. made a motion to adjourn at 7:05pm. Bill 2nd. Motion passed 5-0.

Respectfully submitted,

Date: _____

George Morehouse-Chairman

Mike Sorrell

Bill Humphrey-Vice-Chairman

Roger Wood

Harold Lunnie