

Minutes of the Library Trustees Meeting - Draft  
Concord Public Library  
November 7, 2019

Attending: Eileen Wilson, Mary Gochie, Paula Christopher, Beth Cliche, Nancy LaPotin

The meeting was called to order by Eileen at 4:20 pm. Mary made the motion to approve the agenda, seconded by Paula, and the agenda was approved. Paula made the motion to approve the October 3 minutes, seconded by Mary, and the minutes were approved.

There was no public input.

Library Assistant's Report: The Select Board has written up a new purchasing policy -- all purchases now need to be approved by the Select Board. We are not sure if this means any purchase over \$5000 or any purchase in general. We will check with Susan what this means for our book and supply purchases.

We have a box of book donations that need to be looked over.

We were to start the after school program but Beth checked with the director and only one student had signed up. We decided to wait and see if more students sign up. Eileen called the school to let them know we were not coming and Beth followed through with an email. We should wait and try again in the spring.

For the month of October there were 15 adult patrons taking out 22 books and 6 children taking out 11 books.

Old Business: The After School program is on hold until the spring -- only one student had signed up.

Halloween was a success at the Concord Public Library despite the rain and wind. There were over 30 trick or treaters and all the candy was used up.

When Kathie was at a meeting, she had many very good ideas -- one was an incentive program for kids involving a necklace with beads or dog tags that kids could collect for reading books. We will discuss this more at the next meeting. Another idea was a special invitation to be included in the take home package for kids that entitles the child to a special free gift for bringing their parent or guardian into the library. We are still working on this idea.

Nancy made up a few cards that can be placed into books we have read and want to recommend to others.

New Business: We worked on the new budget starting July 1 2020.

We went over the new purchasing policy that the Select Board has written up and will check with Susan about the new restrictions.

There was a discussion about the Outside Drop Box -- it is worn out and the flap does not close very well anymore. We will look into replacement possibilities and costs.

We adjourned at 5:47. Our next meeting will be December 5 2019 at 4 pm at the Library.

Respectfully submitted,

Nancy LaPotin