

Selectboard Office  
P.O. Box 317  
Concord, VT 05 824  
(802)695-2910, ext.21  
(802)284-2009, Fax



George Morehouse-Chairman  
Bill Humphrey-Vice-Chairman  
Harold Lunnie  
Mike Sorrell  
Roger Wood

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### **Concord Selectboard Regular Meeting Minutes**

Tuesday, August 4, 2020 @ 6:00pm  
Concord Town Hall

Unofficial Copy

#### **Selectboard**

George Morehouse-Chairman  
Bill Humphrey-Vice-Chairman  
Harold Lunnie  
Mike Sorrell  
Roger Wood

#### **Town Treasurer**

Audra Girouard

#### **Fire Department**

Richard Fisher-Chief

#### **Town Clerk**

Cynthia Gaboriault

#### **Citizens**

Louis Brach

#### **Road Commissioner**

Dane Thorgalsen

#### **Selectboard Admin. Asst.**

Susan LaMadeleine

#### **Call to Order**

George M called the meeting to order at 6:00pm

#### **Approval of Agenda**

Bill H. made a motion to approve the agenda with the addition of Grant Opportunities. Harold L. 2<sup>nd</sup>. Motion passed 5-0.

#### **Approval of the July 7, 2020 Regular Meeting Minutes**

Roger W. made a motion to approve the July 7, 2020 Regular Meeting Minutes. Bill H. 2<sup>nd</sup>. Motion passed 5-0.

#### **Citizen's Concerns—5 Minute Limit**

George M. read a complaint submitted to the Board in regards to a camper trailer parked in the right of way on Camper's Lane. Research will be done to find land owner.

#### **Old Business**

##### **Town Clerk**

Cindy G. spoke to the Board about a Federal Grant available to digitalize Municipal Records. She also informed the Board that she has sent out over 200 Absentee Ballots and that election preparation is on schedule.

### **Town Treasurer**

Audra G. stated that she emailed the Selectboard Members the monthly warrants, and financial reports. She stated that the work on the Municipal Building will be ending this week or the start of next week.

She suggested that the Tax Sale be canceled this year due to the COVID-19 pandemic and have a larger list for Tax Sale in 2021. Consensus of the Board is to cancel the Tax Sale.

She also updated the Board that she has changed her office hours to limit the number of people in the building at any given time. Audra G. will be in the office on Tuesday and Friday 8:00am to 4:00pm and her assistant Beth C. will be in the office Wednesday 8:00am to 4:00pm.

### **Road Commissioner**

Dane T. Road work is continuing and going well. New Town Truck purchase was discussed, Dane T. is still doing research.

Dane T. informed the Board that the Town was awarded a Better Roads Grant in the amount of \$20,000.00. Work of the project will begin in a couple of weeks.

He also stated that Stone Environmental was in the area collecting soil samples for the Stormwater project on Folsom Avenue. Road side mowing is to commence in the very near future.

### **Fire Department**

Richard F. updated the Board concerning the new fire truck, the delivery date for the truck has been moved to December or January instead of November, due to the manufacture being unable to get the components that they need to build the truck.

### **Assessor-Absent**

### **Planning/Zoning Board-Absent**

George M. read a report submitted by Cynthia S. in regards to the burned properties requiring clean up and updating the Town's by laws and ordinances. Further research and discussion will follow.

### **Grant Opportunities**

The Board has been made aware of several grant opportunities which will be reviewed.

### **Zoning Administrator-Absent**

### **Burned Property at 270 Main Street**

The Board reviewed the letter sent by attorney Robert Brazil concerning the property located at 270 Main Street. Mr. Brazil is unable to assist the Town in this matter due to environmental issues are not in the scope of his practice. He will refer the Town to someone who is familiar with environmental law.

Bill H. made a motion to contact an environmental lawyer on the recommendation of Robert Brazil and to create a Dangerous Buildings Ordinance. Harold L. 2<sup>nd</sup>. Motion passed 5-0.

**Covid-19**

Re-opening of the Town Building was discussed. Consensus of the Board to reopen the Town Buildings upon completion of the work at the Municipal Building.

**New Business-None**

**Other-None**

**Executive Session:** If discussion warrants, and the Board so votes, some items may be held in Executive Session.

Bill H. made a motion to enter in Executive Session to discuss personnel matters at 6:46pm.

Harold L. 2<sup>nd</sup>. Motion passed 5-0.

Out of Executive Session at 7:00pm.

The Board acknowledged Diane Descouxeau’s resignation effective August 29, 2020

**Adjournment**

Roger W. made a motion to adjourn at 7:10pm. Mike S. 2<sup>nd</sup>. Motion passed 5-0.

Respectfully submitted,

Date: \_\_\_\_\_

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George Morehouse-Chairman

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Mike Sorrell

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Bill Humphrey-Vice-Chairman

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Roger Wood

\_\_\_\_\_  
Harold Lunnie

Posted: August 10, 2020