

Concord Public Library

November 5, 2020 Board of Trustees Meeting Minutes -- Draft

Attending: Eileen Wilson, Theresa Hovey, Paula Christopher, Barb Bailey, Nancy LaPotin, Beth Cliche (by phone)

The meeting was called to order by Eileen at 4:05 pm. Barb made the motion to approve the agenda, seconded by Paula, and the agenda was approved. Paula made the motion to approve the minutes, seconded by Barb, and the minutes were approved.

There was no public input.

Library Assistant's Report:

There were four new patrons to the library this month -- a mother and child, and two college students. Beth checked with Susan about library occupancy and we can have no more than five people (other than Beth) in the library at one time. We are still waiting on the delivery of two more books that were ordered. There was not much action in the Halloween candy so Beth will hand out the remaining treats to interested people as they come in. Beth needed the credit card for the whiteboard purchase and will order that.

Old Business:

The Special Invitation Project -- We decided to send out 13 invitations (three to Kathie's relatives and 10 to targeted adults) because we only have 10 useful items to give out at this time. We will see how it goes from there.

Beth will order the mobile whiteboard to be used for new arrivals and announcements. Nancy will check on markers once the whiteboard is here.

We discussed the use of a plexiglass shield for Beth. Beth is ok with the mask only and will let us know if she needs anything else. Beth will check on the catalog for the Summer Reading Programs and will call Tech support for the contact information.

Our next meeting can be held at the library and if any patrons come, one or more of the trustees can go into the other part of the building as needed.

New Business:

We worked on the new budget that has to be in by December 1. Beth will check with the IT guy and see if we still need Norton products for library computers.

Theresa was contacted by a patron about forming a Book Club. We decided to test the waters for interest in a Book Club and go from there.

The Caledonian-Record contacted the library about a subscription service for online reading of the newspaper. We decided not to accept the introductory offer because no one in town comes in to read the paper at this time.

We discussed the need for a telephone line in the library and we generally like the idea. We would have to add this item to the budget and Beth will ask Susan about what would be the best way to proceed.

We adjourned at 4:59 pm. Our next meeting will be Thursday December 5 2020 at 4 pm at the Library.

Respectfully submitted,
Nancy LaPotin