



TOWN OF Concord
PLANNING AND ZONING BOARD
DECEMBER 15, 2020 MEETING MINUTES

Members Present: Cynthia Stuart, Chair, Jim Gochie, Judy Kurtz, Steve Bean, Meagan Johnson

Members Absent: John Christman

Board Secretary Present: Meagan Johnson

Other Officials Present: Alan Smith, Zoning Administrator; Audra Girouard

Citizens Present:

Cynthia brought the meeting to order at 4:00 p.m.

I. Approval of December 15, 2020 agenda

Judy asked that we move the Swanson hearing to the end and would like to add recognition of Alan Smith. Jim made the motion to accept the December 15, 2020 agenda with suggested changes. Judy seconded the motion. The motion passed unanimously (5-0).

II. Approval of the November 17, 2020 minutes

Judy made the motion to approve the November 17, 2020 minutes. Jim seconded the motion. The motion passed unanimously (5-0).

III. Citizens' concerns

There were none.

IV. Zoning Administrator Report

Alan reported that the town has filed with the court for the Bunnell fire/clean up. Audra also updated that her training with Alan has gone well and she had sent out some letters and violation notices.

V. Review/Ideas of Town Plan

Judy expressed interest in water and sewer for in town. Jim also agreed with looking into this. It was also discussed that we meet with the Select Board to see if there was anything they think PZB should consider for upcoming initiatives. Cynthia suggested we try to get on the January agenda to discuss PZB's goals for 2021. Jim also mentioned possible splitting Planning and Zoning into two separate committees.

VI. Darryl Swanson Conditional Use Hearing

Cynthia Stuart asked members of the board if they had any conflicts of interest. Members indicated they did not. Darryl Swanson did not attend or send a representative to the hearing. Alan

explained that Darryl has a travel trailer (RV) parked on the lot and he is planning on leaving it there. Darryl comes and goes as he lives out of state. The hearing closed at 4:44.

VII. Deliberative Session Concerning Darryl Swanson Conditional Use

The board entered deliberative session at 4:45 PM. The board came out of deliberative session at 4:47 PM. Judy made the motion to grant the conditional use permit for Darryl Swanson with the condition that the trailer to be used as a primitive camp and will need to follow all state laws in regards to primitive camps. Jim seconded it. The motion passed unanimously (5-0).

VIII. Executive Session if Warranted

The board did not meet in executive session.

Cynthia made the motion to adjourn the meeting at 5:00 p.m. Jim seconded the motion. The motion passed unanimously (5-0).

Next Meeting: January 19, 2021 @ 4:00 PM via zoom

Respectfully Submitted,

Meagan Johnson
Secretary

Cynthia Stuart, Chair

John Christman

Jim Gochie

Meagan Johnson

Judy Kurtz

Steve Bean