

**Minutes of the Library Trustees Meeting -- Draft
Concord Public Library
December 3 2020**

Attending:

Eileen Wilson, Theresa Hovey, Paula Christopher, Beth Cliche, Nancy LaPotin

The meeting was called to order by Eileen at 4:14 pm. Nancy made the motion to approve the agenda, seconded by Theresa, and the agenda was approved. Theresa made the motion to approve the minutes, seconded by Nancy, and the minutes were approved.

There was no public input.

Library Assistant's Report:

The mobile whiteboard arrived and Beth and Tim put it together and set it up for us. A child brought in one of our Special Invitations and received a free useful book related item and was pleased. Beth had a patron ask about putting all our books online so everyone can see what is available and what is checked out. We discussed the idea and figured there would be considerable costs involved. It may be something we can do in the future if there is more interest in doing so. Beth will check about what is involved and what the expense might be. Beth had a religious group come in that wanted to display some reading material. We decided not to allow it because we would have to let everybody do the same and we do not have the space or interest.

Old Business:

We discussed the need for a telephone line in the library and Beth will ask Susan about what would be the best way to proceed.

Beth will check with the IT guy and see if we still need Norton products for library computers.

New Business:

We need to write a library report to submit for the Town Report. Nancy will work on a draft for our meeting in January.

Nancy will send a Thank you to Tim for his help with the mobile whiteboard. Paula will get some magnetic markers.

Beth will order items for the 2021 Collaborative Summer Reading Program -- Tails and Tales.

Beth will check for Christmas supplies in case children come in and want to make crafts and she will also get some candy canes.

We need to order some books and will come to the next meeting with a list.

Theresa will ask Mary if it is ok to take over the Concord Public Library facebook page since Mary is no longer a trustee.

We adjourned at 5:15 pm. Our next meeting will be Thursday January 7 2021 at 4 pm at the Library.

Respectfully submitted,
Nancy LaPotin