

Selectboard Office
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George Morehouse-
Chairman
Bill Humphrey-Vice-
Chairman
Harold Lunnie
Mike Sorrell
Roger Wood

Concord Selectboard Regular Meeting Minutes

Tuesday, February 02, 2021 @ 6:00pm

Zoom

Unofficial Copy

Selectboard

George Morehouse-Chairman
Bill Humphrey-Vice-Chairman
Harold Lunnie-Absent
Mike Sorrell
Roger Wood

Town Treasurer

Audra Girouard

Fire Department

Richard Fisher-Chief

Town Clerk

Cynthia Gaboriault

Zoning Administrator

Audra Girouard

Selectboard Admin. Asst.

Susan LaMadeleine

Road Commissioner

Dane Thorgalsen-Absent

Call to Order

George M. called the meeting to order at 6:00pm

Approval of Agenda

Bill H. made a motion to approve the agenda. Roger W. 2nd. Motion passed 4-0.

Approval of the January 5, 2021 Regular Meeting Minutes and the 2020/2021 Budget Meeting Minutes

George M. added that the Zoning Administrator submitted a report to the January 5, 2021 minutes.

Bill H. made a motion to approve the January 5, 2021 Regular Meeting Minutes with the addition. Mike S. 2nd. Motion passed 4-0.

Mike S. made a motion to approve the 2020/2021 Budget Meeting Minutes. Roger W. 2nd. Motion passed 4-0.

Citizen's Concerns

None

Old Business

Town Clerk

Cynthia G. asked for guidance from the Board concerning whether to send out ballots to every registered voter or only to send out ballots to voters that request them?

Consensus of the Board is to send out ballots only to those that request one. Cynthia G. will send an advertisement to the paper and post a sign outside the Town Clerk's Office to that effect. Town Meeting Day will be held as usual. Polls will open at 10:00am and close at 7:00pm on March 2, 2021 at the Concord Town Hall.

Town Treasurer

Audra G. emailed the January warrants and reports to the Board for review. A possible Tax Sale was discussed and tabled until the April Selectboard Meeting.

Zoning Administrator

Audra G. provided a report to the Board for review. She stated that the Northern Counties Health Care and William Goodhue Jr. issues have been rectified. Violations are still pending for Tim Lampman and Claire Prince. A Violation Notice for Claire Prince will be recorded at the Town Clerk's Office.

The dumpsters at the Shirley Bunnell property have been remove but no further information at this time. Audra G. will be measuring for a 911 address in the spring for Jason Cafarelli-Sy Lewis Mtn Rd. No new building permits to report.

Road Commissioner-Absent

- **Certificate of Highway Mileage**

The Certificate of Highway Mileage Year ending February 10, 2021 was presented to the Board for adoption and approval.

Bill H made a motion to adopt and approve the Certificate of Highway Mileage Year ending February 10, 2021. Roger W. 2nd. Motion passed 4-0.

Fire Department

Richard F. stated that the new fire truck should be arriving on February 13, 2021. He also stated that someone will need to sign the paperwork when the truck arrives.

Mike S. made a motion to give Richard Fisher authority to sign the Fire Truck paperwork when the truck arrives. Roger W. 2nd. Motion passed 4-0.

- **Promissory Note**

Susan L. presented a Promissory Note to the Board stating that the General Fund will borrow the exact sum of \$98,500.00 from the Connecticut River Enhancement Reserve Fund for the new Fire Truck which will be paid back to the General Fund over a four (4) year period starting with the first payment due December 1, 2021 with an assessment of \$100.00 per year in lieu of interest.

Mike S. made a motion to accept and sign the Promissory Note for the new Fire Truck. Roger W. 2nd. Motion passed 4-0.

New Business

March Selectboard Meeting

A date for the March Selectboard Meeting was discussed due to the Election being held on the first Tuesday of the Month.

Bill H. made a motion to move the March Selectboard Meeting to Thursday, March 4, 2021 at 6:00pm via Zoom.

Town Attorney

A proposal from the Law Offices of Adler & McCabe was presented to the Board for review. A brief discussion was held.

Bill H. made a motion to accept the proposal and hire Daniel McCabe from Adler & McCabe to represent the Town with any future legal matters.

Tax Map Maintenance Renewal

Susan L. present the renewal Tax Map Maintenance Proposal to the Board for review and approval.

Mike S. made a motion to approve the Tax Map Maintenance Proposal for processing data recorded 04/01/2021 through 03/31/2022. Roger W. 2nd. Motion passed 4-0

Susan L. presented the renewal GIS Internet Services Annual Maintenance Agreement to the Board for review and approval.

Mike S. made a motion to approve the GIS Internet Services Annual Maintenance Agreement for the time period 3/01/2021 through 2/28/2022. Roger W. 2nd. Motion passed 4-0.

Appointment

- **Steven Bean to Planning/Zoning Board**

The Planning/Zoning Board submitted a request to appoint Steven Bean to the Planning/Zoning Board.

Mike S. made a motion to appoint Steven Bean to the Planning/Zoning Board for a 3 year term, expiring in February of 2024. Bill H. 2nd. Motion passed 4-0.

Other

- **Folsom Ave. Storewater Update**

Susan L. read an email from Heather Johnson form the Essex County Natural Resources Conservation District that the funding from the State for the project has been pushed back until the end of March 2021. No other information at this time.

Executive Session: If discussion warrants, and the Board so votes, some items may be held in Executive Session--None

Adjournment

Roger W. made a motion to adjourn at 6:35pm. Bill H 2nd. Motion passed 4-0.

Respectfully submitted,

Date: ___March 4, 2021___

George Morehouse-Chairman

Mike Sorrell

Bill Humphrey-Vice-Chairman

Roger Wood

Absent
Harold Lunnie

DRAFT