



TOWN OF Concord
PLANNING AND ZONING BOARD
APRIL 20, 2021 MEETING MINUTES

Members Present: Cynthia Stuart, Chair, Judy Kurtz, Steve Bean, Meagan Johnson

Members Absent: Jim Gochie

Board Secretary Present: Meagan Johnson

Other Officials Present: Audra Girouard, Zoning Administrator

Citizens Present: Keith Swanson, Denis Fournier, Annie Mclean

Cynthia brought the meeting to order at 6:00 p.m.

Cynthia Stuart read the notice for the Swanson hearings.

I. Swanson Hearing

Cynthia Stuart asked members of the board if they had any conflicts of interest. Members indicated they did not. Cynthia explained the process of the hearing and swore in Keith Swanson. Mr. Swanson explained that he has a pre-fab camp on the property and would like to lay down a foundation to then move the camp onto. The size would be 34x12 and is not in any violations. He has an outhouse and will bring in and take out items. Would like to make permeant later on.

II. Approval of April 20, 2021 agenda

Judy asked to add an update on the rail trail. Steve made the motion to accept the April 20, 2021 agenda with suggested addition. Judy seconded the motion. The motion passed unanimously (4-0).

III. Approval of the February 16, 2021 minutes

Judy made the motion to approve the February 16, 2021 minutes as they are written. Steve seconded the motion. The motion passed unanimously (4-0).

IV. Citizens' concerns

There were none.

V. Zoning Administrator Report

Audra submitted a report of the items she has been working on (attached). There have been several new permit requests. She has been working on outstanding zoning issues and following up on a few issues that the board had asked about last month.

VI. Miles Pond Pavilion update

Cynthia updated the board that she thinks the Selectboard should hire someone to oversee the Pavilion plans. We also discussed that the town would be getting some COVID relief money. Planning and Zoning would like to make a recommendation to the Selectboard to put some of that money towards the Pavilion. This would help in the grant process. Judy made the motion to recommend to the Concord Select Board to allot \$50,000 of the COVID relief money to the Pavilion project as long as it falls in the funding guidelines. Steve second it. The motion passed unanimously (4-0).

VII. Bylaw Update w/ Annie Mclean, NVDA

The Board review zoning bylaw updates with Annie. The review will continue at the next meeting.

VIII. Rail Trail update

Judy was excited to let us know that there is monthly meetings with Tom Sexton and a group of interested people to discuss the possibility of moving forward with the rail trail.

IX. Deliberative Session on Swanson Hearings

The board entered deliberative session at 7:40 PM. The board came out of deliberative session at 7:45 PM. Steve made the motion to grant the conditional use permit for Mr. Swanson. Judy seconded it. The motion passed unanimously (4-0).

X. Executive Session if Warranted

The board did not meet in executive session.

Cynthia made the motion to adjourn the meeting at 7:50p.m. Meagan seconded the motion. The motion passed unanimously (4-0).

Next Meeting: May 18, 2021 @ 6 PM

Respectfully Submitted,

Meagan Johnson
Secretary

Cynthia Stuart, Chair

Jim Gochie

Steve Bean

Meagan Johnson

Judy Kurtz

DRAFT