

Selectboard Office  
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Bill Humphrey-Chairman  
George Morehouse-Vice-  
Chairman  
Mike Sorrell  
Roger Wood  
Shannon Chapman

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### **Concord Selectboard Regular Meeting Minutes**

Tuesday, July 6, 2021 at 6:00pm  
Town Hall

Unofficial Copy

#### **Selectboard**

Bill Humphrey-Chairman  
George Morehouse-Vice-Chairman  
Roger Wood  
Shannon Chapman  
Mike Sorrell-Absent

#### **Selectboard Admin. Asst.**

Susan LaMadeleine

#### **Town Treasurer**

Audra Girouard

#### **Town Clerk**

Cynthia Gaboriault-Absent

#### **Road Commissioner**

Dane Thorgalsen

#### **Fire Department**

Richard Fisher-Absent

#### **Communication**

##### **Union District**

Dale Urie  
Bill Piper

##### **Town Attorney**

Dan McCabe

##### **Citizens**

Lou Brach

#### **Call to Order**

Bill H. called the meeting to order at 6:00pm.

#### **Approval of Agenda**

George M. made a motion to approve the Agenda. Roger W. 2<sup>nd</sup>. Motion passed 4-0.

#### **Approval of the June 1, 2021 Regular Meeting.**

Roger W. made a motion to approve the June 1, 2021 meeting minutes. Shannon C. 2<sup>nd</sup>. Motion passed 4-0.

#### **Citizen's Concerns**

George M. stated that a concerned citizen informed him of a dangerous/damaged building located at the Old Barnies Market on Main St. Photos of the dangerous/damaged building were provided to the Board for review.

Consensus of the Board to send the property owner the pictures of the dangerous/damaged building along with a letter request that the issue be taken care of.

## **Old Business**

### **Town Clerk-Absent**

#### **Town Treasurer**

Audra G. stated that she had emailed the monthly reports to the Board along with the June Warrants and the quarterly report of delinquent taxes. She informed the Board that she had contacted an attorney concerning the Tax Sale and they are working on setting a date for the sale. She also stated that she has filed the certification to receive the funds from the American Rescue Plan Act. She stated that 2 equal payment will be issued to the Town and that payments will be 12 months apart. Total amount of the funds are \$126,776.87.

Audra G. informed the Board that the Planning/Zoning Board will review the criteria and create a list of possible projects.

#### **Zoning Administrator**

Audra G. stated that she has been busy with phone calls, permits and E911 addresses. She stated that Shirley Bunnell has yet to provide the Town with proof of Liability Insurance. She and Attorney McCabe updated the Board on the Frederick Schwaq and Pamela Bunnell legal action issues. Consensus of the Board for Attorney McCabe to move forward with a default judgement for Mr. Schwag.

#### **Road Commissioner**

Dane T. informed the Board that Shane Thorgalsen the Town's part time road crew member now has his CDL permit. Dane T. requested that the Board allow Shane T. to practice his driving with the Town trucks accompanied by a licensed CDL Road Crew Member.

Consensus of the Board to allow Shane T. to drive and practice with the Town trucks.

Dane T. also requested permission to remove the trash compactor and place into storage and to tear down the old transfer station compactor shed, enabling him to grade and correct some of the drainage issues they have in the garage yard.

Consensus of the Board to place the compactor into storage and take down the old shed.

### **Fire Department-Absent**

#### **Health Officer-Animal Bite Report**

An Animal Bite Report was given to the Board for review. Bite occurred on June 21, 2021 at a Shadow Lake Property.

Board acknowledges the Animal Bite Report.

Updates from the Vermont Department of Health concerning Health Officers were given to the Board for review.

#### **Planning/Zoning Board**

A report of recommendations was submitted to the Board for review.

## **New Business**

### **Communication Union District Update**

Dale U. and Bill P. updated the Board on the next steps and financing for the project.

### **Miles Pond Beach & Pavilion Updates-Hiring a Project Manager**

Susan L. informed the Board that the site visit with Amy Picotte from Vermont Watershed Management was very informative. The request to place sand at the beach was denied. Hiring of a Project Manager was tabled.

### **Email Upgrade**

Susan L. submitted information on changing the Town's email service due to many issues and not being able to communicate with the present carrier. The information on Google Workspace was reviewed. Consensus of the Board to move to Google Workspace and keep the same domain names and to contact Josh King from Northeast Computer to get the Patriot program installed on the Town Clerk's computer.

### **Ordinance Update**

Tabled

### **Small Electrical Upgrade-Outlets at Town Garage**

Susan L. requested permission to contact an electrician to add more outlets to the Town Garage and the Town Clerk basement and to contact a plumber to unclog a drain at the Town Garage. Consensus of the Board for Susan L. to contact an electrician and a plumber.

### **Vacant Positions**

Susan L. asked the Board if an advertisement should be run in the local paper for vacant Town positions. Consensus of the Board is to post vacancies on the website.

### **Other**

None

**Executive Session:** If discussion warrant, and the Board so votes, some items may be held in Executive Session.

George M. made a motion to go into Executive Session to discuss a personnel matter at 7:45pm.

Roger W. 2<sup>nd</sup>. Motion passed 3-0.

Out of Executive Session at 8:18pm

Shannon C. made a motion for Susan L. to give Cynthia Gaboriault-Town Clerk her 2 weeks resignation notice and dedicate those 8 hours to her Selectboard duties. Research requirements for the Town Clerk Assistant will be done. Roger W. 2<sup>nd</sup>. Motion passed 4-0.

### **Adjournment**

George M. made a motion to adjourn at 8:23pm. Shannon C. 2<sup>nd</sup>. Motion passed 4-0.

Respectfully submitted,

Date: \_\_\_\_\_

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Bill Humphrey-Chairman

\_\_\_\_\_  
Roger Wood

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George Morehouse-Vice-Chairman

\_\_\_\_\_  
Shannon Chapman

\_\_\_\_\_  
Absent  
Mike Sorrell

DRAFT