

Selectboard Office  
P.O. Box 317  
Concord, VT 05824  
(802)695-2910,  
ext.21  
(802)284-2009



Bill Humphrey-Chairman  
George Morehouse-Vice-  
Chairman  
Mike Sorrell  
Roger Wood  
Shannon Chapman

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**Concord Selectboard Regular Meeting Minutes**

Tuesday, August 3, 2021 at 6:00pm  
Town Hall

Unofficial Copy

**Selectboard**

Bill Humphrey-Chairman  
George Morehouse-Vice-Chairman  
Roger Wood  
Shannon Chapman  
Mike Sorrell

**Town Treasurer**

Audra Girouard

**Fire Department**

Richard Fisher-Chief

**Town Clerk**

Cynthia Gaboriault

**Animal Control**

GiGi Losh

**Selectboard Admin. Asst.**

Susan LaMadeleine

**Road Commissioner**

Dane Thorgalsen

**Citizens**

Louis Brach  
Gennie Lawrence

**Call to Order**

Bill H. called the meeting to order at 6:00pm.

Bill H. added Grant In Aid under Road Commissioner

**Approval of Agenda**

Mike S. made a motion to approve the Agenda with the addition. Roger W. 2<sup>nd</sup>. Motion passed 5-0.

**Approval of the July 6, 2021 Regular Meeting Minutes**

George M. made a motion to approve the July 6, 2021 meeting minutes. Shannon C. 2<sup>nd</sup>. Motion passed 4-0.

### **Citizen's Concerns**

Louis Brach-Cross Road requested that 2 agenda items be removed from the agenda.

1. Mitchell Road Name Change--Mr. Brach was informed that there would be a Hearing on the subject to discuss at length.

2. Appointments of Health Officer and Planning Board Member—stated that he hadn't had enough time to research the people being appointed.

Mr. Brach's requests were denied by the Board.

### **Old Business**

#### **Town Clerk**

Cindy G. Stated that the Board of Civil Authority met on July 22, 2021 to purge the checklist. She also said that she has received 63 property transfers since January 2021.

She also stated that a citizen of Concord wanted to give a big shout out to the Concord Road Crew for a great job done on Walker Pit Road.

#### **Town Treasurer**

Audra G. provided the Board with the Monthly Reports and the July Warrants for review. She presented the Board with the USDA grant reimbursement for \$83,638.00 for new fire truck. Signature of the Chairman was required. She also stated that the Town has received a Highway Supplement Payment of \$3,287.95 from the State.

#### **Zoning Administrator**

Audra G. updated the Board on the Shirley Bunnell property as of today there has been no progress.

She requested that the Board solicit bids to clean up the property and that the work begin on September 1, 2021.

Mike S. made a motion to solicit Bids for the cleanup of the Bunnell Property. Shannon C. 2<sup>nd</sup>. Motion passed 5-0.

She informed the Board that there will be a status conference call on August 9, 2021 with Frederick Schwag—South Street property.

She stated that Pamela and Bill Bunnell came in to see her on July 27, 2021 and stated that they would have the property on Grist Mill Pit Road cleaned up in two weeks.

#### **Mitchell Road Name Change**

Audra G. Stated that there is now a primary residence being built on the Class 4 section of Mitchell Road. She has requested that part of Mitchell Road where the property is located be renamed so that Emergency Services can locate them easier.

George M. made a motion to change the name for 700 feet of Mitchell Road starting at LeClair Road. The new proposed name is Cobblestone Road. Roger W. 2<sup>nd</sup>. Motion passed 4-0. 1 opposed.

Date of Hearing on the matter will be August 17, 2021 at 6:15pm.

## **Road Commissioner**

Dane T. stated that the new town truck is expected to arrive on September 1, 2021

- **Paving Bids**

Bill H. opened the bids for the Oregon Road Paving Project. Three Bids were received.

1. Black Top-----\$240,248.00, \$81.44 per ton.
2. Pike Industries-----\$250,750.00, \$85.00 per ton.
3. Central Asphalt Paving----\$264,025.00, \$89.50 per ton.

Mike S. made a motion to accept the bid from Black Top in the amount of \$240,248.00 at \$81.44 per ton. Roger W. 2<sup>nd</sup>. Motion passed 5-0.

## **Fire Department**

Richard F. requested that the Board lower the asking price of the old fire truck to \$23,500.00.

George M. made a motion to lower the asking price to \$23,500.00. Mike S. 2<sup>nd</sup>. Motion passed 5-0.

## **Selectboard Admin. Asst.**

- **Updates From Previous Meeting**

Susan L. updated the Board on the Dangerous Building at the old Bernie's Market property. The two oil drums have been removed and the three out buildings are scheduled to be removed along with the big game weight station.

She stated that she is volunteering for the Health Officer position.

She requested permission to switch the Town emails from the conclerk.com domain to gmail.com domain. Consensus of the Board to move forward.

She stated that a new outlet has been installed in the Town Clerk's basement and that the Town is now compliant with the fire code.

She submitted a quote for Aubin Electric Inc. in the amount of \$2,600.00 to bring electrical issues at the Town Garage up to fire code.

Mike S. made a motion to accept the quote for Aubin Electric Inc. in the amount of \$2,600.00 to address the issues at the Town Garage. Roger W. 2<sup>nd</sup>. Motion passed 5-0.

She informed the Board that EZ Trash is interested in continuing with the trash services for the Town. The Board requested that Susan L. contact EZ Trash and start the process of renewing the contract for one year.

She stated that Cindy G. now has access to the Patriot Program on her computer.

## **New Business**

### **Abandoned Trailer-Camper's Lane**

Gennie L.—Camper's Lane spoke to the Board in regards to an abandoned trailer on Camper's Lane. The trailer has been there for over a year in the right-of-way of the Town Highway. She provided the Board with pictures of the trailer and license plate numbers. Susan L. will contract the Essex County Sheriff's Department and give them the license plate numbers.

### **Setting the Tax Rate**

The 2021 Tax Rate information was presented to the Board for review.

Mike S. made a motion to set the Municipal Tax Rate at 0.7857 and the Local Agreement Tax Rate at 0.0047. Shannon C. 2<sup>nd</sup>. Motion passed 5-0.

Mike S. made a motion to assess the late homestead penalty fees for 2021. Roger W. 2<sup>nd</sup>. Motion passed 5-0.

Rates as set by the State: Nonhomestead 1.6412, Homestead 1.4511

Total 2021 Tax Rates: Nonhomestead 2.4316, Homestead 2.2415

George M. made a motion to authorize the Town Treasurer to issue tax bills on the Board's behalf. Mike S. 2<sup>nd</sup>. Motion passed 5-0.

### **Miles Pond Pavilion Updates**

- **Hiring a Project Manager**

Tabled until next meeting

### **Ordinance Update**

Tabled until a future date

### **Appointments**

- **Panning/Zoning Board Member**
- **Health Officer**

George M. made a motion to appoint Dale Urie to the Planning/Zoning Board for a three year term. Mike S. 2<sup>nd</sup>. Motion passed 5-0.

Mike S. made a motion to appoint Susan LaMadeleine as the Health Officer for a three year term. Shannon C. 2<sup>nd</sup>. Motion passed 5-0.

### **Grant Administrator**

The Board requested that Susan L. do some research concerning consulting firms to handle Grants for the Town.

### **EZ Trash**

Was covered under Selectboard Administrative Assistant

### **Other**

**Executive Session:** If discussion warrant, and the Board so votes, some items may be held in Executive Session.

None

### **Adjournment**

Mike S. made a motion to adjourn at 7:32pm. George M. 2<sup>nd</sup>. Motion passed 5-0.

Respectfully submitted,

Date: \_\_\_\_\_

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Bill Humphrey-Chairman

\_\_\_\_\_  
Roger Wood

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George Morehouse-Vice-Chairman

\_\_\_\_\_  
Shannon Chapman

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Mike Sorrell

DRAFT