

Selectboard Office
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Bill Humphrey-Chairman
George Morehouse-Vice-
Chairman
Mike Sorrell
Roger Wood
Shannon Chapman

Concord Selectboard Regular Meeting Minutes

Tuesday, September 7, 2021 at 6:00pm
Town Hall

Unofficial Copy

Selectboard

Bill Humphrey-Chairman-Absent
George Morehouse-Vice-Chairman
Roger Wood
Shannon Chapman
Mike Sorrell

Town Treasurer

Audra Girouard

Fire Department

Richard Fisher-Chief-Absent

Town Clerk

Cynthia Gaboriault

Animal Control

GiGi Losh-Absent

Selectboard Admin. Asst.

Susan LaMadeleine

Road Commissioner

Dane Thorgalsen

Citizens

Louis Brach
Gennie Lawrence
Steven Bean
Judy Kurtz

Assessor

Matt Krajeski

Call to Order

George M. called the meeting to order at 6:00pm.

George M. added Mooselook State Highway Access Permit under Other

Approval of Agenda

Mike S. made a motion to approve the Agenda with the addition. Roger W. 2nd. Motion passed 4-0.

Approval of the August 3, 2021 Regular Meeting Minutes, August 17, 2021 Special Meeting Minutes & August 17, 2021 Hearing Minutes.

Roger W. made a motion to approve the August 3, 2021 regular meeting minutes. Shannon C. 2nd. Motion passed 4-0.

Mike S. made a motion to approve the August 17, 2021 special meeting minutes. Roger W. 2nd. Motion passed 4-0.

Shannon C. made a motion to approve the August 17, 2021 hearing minutes. Mike S. 2nd. Motion passed 4-0.

Citizen's Concerns-None

Old Business

Town Clerk

Cindy G. Stated that the Board of Civil Authority met on July 22, 2021 and 50 voters were purged with 37 challenged on the checklist. There are now 861 registered voters. She also stated that property transfers continue at a steady flow.

She stated that on Sunday September 19, 2021 there will be a COVID-19 remembrance on the State House lawn for anyone who would like to attend.

Town Treasurer

Audra G. provided the Board with the Monthly Reports and the August Warrants for review. She stated that the Town has received the ARPA county funds in the amount of \$118,806.52 with a total received of \$182,194.95.

Tax bills will be mailed out this week and are due on November 5, 2021.

Audra G. and attorney Caroline Greaves are working on setting a Tax Sale date.

Zoning Administrator

Audra G. stated that the Shirley Bunnell property on Main Street has been cleaned up. She asked the Board on how to proceed.

Consensus of the Board is to include all expenses associated with the property and to proceed with the process.

She informed the Board that a default judgment has been filed against Frederick Schwagg-South Street. Mr. Schwagg has one month to respond.

She also informed the Board that the Pamela & William Bunnell property on Grist Mill Pit Road has yet to be cleaned up. She asked the Board how they would like to proceed.

Consensus of the Board is to file a default judgement against Pamela & William Bunnell.

Road Commissioner

Dane T. stated that the new Town truck has arrived and has been taken to Viking to have the plowing equipment installed and the truck should be ready by the middle of October.

He also stated that road projects should be starting next week depending on if the excavator is available.

Fire Department-Absent

Assessor

Matt K. presented an Errors & Omissions to the Board to approve an acreage adjustment to the 2021 Grand List for parcel 23-6930092 from .76 of an acre to .68 of an acre.

Mike S. made a motion to approve the adjustment and to authorize George M. to sign the Errors & Omissions. Shannon C. 2nd. Motion passed 4-0.

Animal Control Officer-Absent

New Business

St. John de Crevecoeur DAR Chapter-Royalston Corner Cemetery

Judy K. updated the Board on the Royalston Corner Cemetery project. She stated that the cemetery work went very well and there was a nice turn out of volunteers.

Judy K. requested that the Board pay for the top soil that was delivered to the cemetery to reset the head stones.

Consensus of the Board to pay \$200.00 for the top soil.

Web-Site-Adding a link

Susan L. informed the Board that Micala Day from Community Outreach Assisted Living Research Institute would like to add a link to the Town's web site which would be of tremendous value to the senior citizens in our community.

Consenses of the Board to add the link.

Abandoned Trailer-Camper's Lane

Susan L. stated that she has spoken to the land owner and has provided to him the names and telephone numbers of tow companies and the Essex County Sheriffs information.

Consensus of the Board is to contact the land owner give him until October 1, 2021 to have it removed by that date or the Town will do so.

Law Enforcement Service Renewal Contract

Susan L. presented the contract to the Board for review and approval.

Shannon C. made a motion to approve the Law Enforcement Service Contract from the Essex County Sheriff's Department in the amount of \$20,000.00 beginning July 1, 2021 through June 30, 2022, and to authorize George M. to sign the contract.

Mike S. 2nd. Motion passed 4-0.

Miles Pond Pavilion Updates-Hiring a Project Manager

Mike S. presented a rough draft of the project for the Board to review. More research will be done. Susan L. will contact the State in regards to a lease for the property.

Community Church Chicken Pie Supper—Request to Use Folsom Common on September 25, 2021

George M. stated that the Community Church has requested the use of Folsom Common to hold their annual chicken pie supper on September 25, 2021.

Mike S. made a motion to allow the Community Church to use Folsom Common for their annual chicken pie supper. Shannon C. 2nd. Motion passed 4-0.

Ordinance Update—set a date to work on ordinances

Consensus of the Board is to meet on September 21, 2021 for a Special Meeting to work on ordinances.

Grant Administrator

A brief discussion was had concerning hiring a Grant Administrator for the Town. Susan L. stated that she is waiting to hear from NVDA concerning a list of potential candidates.

EZ Trash

The renewal contract from E-Z Trash, LLC. was presented to the Board for review and approval. Mike S. made a motion to approve the one year contract from E-Z Trash, LLC. Roger W. 2nd. Motion passed 4-0.

Heating Oil Contract

Consensus of the Board is to put out to bid. Results for October meeting.

Clear Diesel Contract

Consensus of the Board is to put out to bid. Results for October meeting.

Other—Mooselook State Highway Access Permit

Steven B. from Top of The World ATV Club presented a State Highway Access Permit to the Board for approval and signature. The permit will allow the ATV Club access to Route 2 starting from the Foundry Hill Road to the Mooselook Diner.

Mike S. made a motion to approve the State Highway Access Permit and to authorize George M. to sign. Shannon C. 2nd. Motion passed 4-0.

Executive Session: If discussion warrant, and the Board so votes, some items may be held in Executive Session.

None

Adjournment

Shannon C. made a motion to adjourn at 7:00pm. Roger W. 2nd. Motion passed 4-0.

Respectfully submitted,

Date: _____

Absent
Bill Humphrey-Chairman

Roger Wood

George Morehouse-Vice-Chairman

Shannon Chapman

Mike Sorrell