

Selectboard Office  
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ext.21  
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Bill Humphrey-Chairman  
George Morehouse-Vice-  
Chairman  
Mike Sorrell  
Roger Wood  
Shannon Chapman

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### **Concord Selectboard Regular Meeting Minutes**

Tuesday, October 5, 2021 at 6:00pm  
Town Hall

Unofficial Copy

#### **Selectboard**

Bill Humphrey-Chairman  
George Morehouse-Vice-Chairman  
Roger Wood  
Shannon Chapman  
Mike Sorrell-Absent

#### **Town Treasurer**

Audra Girouard

#### **Fire Department**

Richard Fisher-Chief

#### **Town Clerk**

Cynthia Gaboriault

#### **Caledonian Record**

Amy Nixon

#### **Selectboard Admin. Asst.**

Susan LaMadeleine

#### **Road Commissioner**

Dane Thorgalsen

#### **Citizens**

Jon Fitch  
Roger Joslin  
Steven Bean  
Judy Kurtz

#### **Trust for Public Land**

Kate Wanner

#### **Assessor**

Matt Krajeski

#### **VT Department of Forests, Parks and Recreation**

Louis Bushey  
Gannon Osborn

#### **VT. ATV Sportsmans Association**

Ethan Hill

#### **Call to Order**

Bill H. called the meeting to order at 6:00pm.

#### **Approval of Agenda**

Roger W. made a motion to approve the Agenda. George M. 2<sup>nd</sup>. Motion passed 4-0.

#### **Approval of the September 7, 2021 Regular Meeting Minutes and the September 23, 2021 Special Meeting Minutes.**

Roger W. made a motion to approve the September 7, 2021 regular meeting minutes. Shannon C. 2<sup>nd</sup>. Motion passed 4-0.

George M. made a motion to approve the September 23, 2021 special meeting minutes. Shannon C. 2<sup>nd</sup>. Motion passed 4-0.

## **Citizen's Concerns-None**

### **Old Business**

#### **Town Clerk**

Cindy G. stated that Paula Christopher has been appointed as the Town Clerk Assistant and will start next week.

#### **Town Treasurer**

Audra G. provided the Board with the Monthly Reports and the September Warrants for review. She stated that the Planning Board will be having discussions concerning the American Rescue Plan Act funds this month. She also mentioned that Tax Bills are due on November 5, 2021. She has scheduled the Tax Sale for November 9, 2021, as of today there are 8 parcels up for sale. A member of the Selectboard will be appointed to attend the sale at the November meeting.

#### **Zoning Administrator**

Audra G. Stated that she had legal matters to discuss and requested that it be done in Executive Session. Consensus of the Board to discuss in Executive Session.

### **Road Commissioner**

#### **Grant in Aid Equipment Purchase**

Dane T. stated that the Better Roads Project and the Grant In Aid project on Leonard Hill Road are almost completed and that the paving project on Oregon Road will be shortly. Susan L. stated that there is another Grant In Aid Grant available for the purchase of equipment to aid the road crew in water quality projects. A letter of intent for the grant is due on October 8, 2021. Consensus of the Board to send Letter of Intent and to authorize the Chairman of the Board to sign.

#### **Fire Department**

Richard F. informed the Board that they have received 6 inquiries concerning the sale of the 1998 fire truck but no sales. He requested that the asking price for the fire truck be reduced from \$23,500.00 to \$20,000.00.

George M. made a motion to reduce the price from \$23,500.00 to \$20,000.00. Shannon C. 2<sup>nd</sup>. Motion passed 4-0.

### **New Business**

#### **Trust for Public Land and Dept. of Forests, Parks and Recreation**

Kate Wanner from Trust of Public Lands, Gannon Osborn and Louis Buckey from the VT Department of Forests, Parks and Recreation presented the Board with a proposal to acquire conservation easements on a large portion of land owned by Larry and Betty Brown. According to the map they provided shows that 1,788 acres in Concord is proposed to be added to Victory State forest while 6,174 acres in Concord is to remain private with a conservation easement to be held by the State. Several questions were asked by the Board and the public concerning this matter. After considerable discussion by the Board it was a consensus of the Board to review this matter further at a subsequent date.

### **State Highway/Right of Way Use Application**

Susan L. presented a State Highway/Right of Way Use Application from the Top of the World ATV Club for .36 Miles of Route 2 starting at Shadow Lake Road to Woodward Road for the Board to review and sign to be able to submit to the State.

Shannon C. made a motion for the Chairman of the Board to sign the State Highway/Right of Way Use Application. Roger W. 2<sup>nd</sup>. Motion passed 4-0.

### **Location for November Selectboard Meeting**

Location for the November Selectboard Meeting was discussed. Consensus of the Board to meet at the Municipal Building.

### **CPR Training**

Susan L. requested permission to schedule a CPR training for the Town employees. Consensus of the Board for Susan L. to schedule a CPR training.

### **Bradley Vale Road**

Roger W. stated that Bradley Vale Road was removed from the State maps many years ago and that it needs to be put back on if at all possible. Susan L. has been researching the issue with the State and will contact the State for guidance on how to proceed with this matter.

### **Grant Administrator**

Susan L. presented a list of possible candidates that might be a possible fit as Grant Administrator for the Town. The list was reviewed by the Board and Susan L. will contact one of the candidate to attend the November meeting for further discussion with the Board.

### **Heating Oil Contract**

Susan L. stated that no bids were received for heating fuel. The Towns current vendor is CN Brown,

George M. made a motion to retain CN Brown for the 2021/2022 heating season.

Roger W. 2<sup>nd</sup>. Motion passed 4-0.

### **Clear Diesel Contract**

Susan L. stated that no bids were received for Clear Diesel. The Towns current vendor is Bournes Energy.

George M. made a motion to retain Bournes Energy for clear diesel. Roger W. 2<sup>nd</sup>. Motion passed 4-0.

### **Other-None**

**Executive Session:** If discussion warrant, and the Board so votes, some items may be held in Executive Session.

George M. made a motion to go into Executive Session at 7:16pm to discuss legal matters.

Shannon C. 2<sup>nd</sup>. Motion passed 4-0.

Out of Executive Session at 7:35pm. No action taken.

**Adjournment**

George M. made a motion to adjourn at 7:36pm. Roger W. 2<sup>nd</sup>. Motion passed 4-0.

Respectfully submitted,

Date: \_\_\_\_\_

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Bill Humphrey-Chairman

\_\_\_\_\_  
Roger Wood

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George Morehouse-Vice-Chairman

\_\_\_\_\_  
Shannon Chapman

\_\_\_\_\_  
Absent  
Mike Sorrell

DRAFT