

Selectboard Office
P.O. Box 317
Concord, VT 05824
(802)695-2910,
ext.21
(802)284-2009



Bill Humphrey-Chairman
George Morehouse-Vice-
Chairman
Mike Sorrell
Roger Wood
Shannon Chapman

Concord Selectboard Regular Meeting Minutes

Tuesday, December 7, 2021 at 6:00pm

Zoom

Unofficial Copy

Selectboard

Bill Humphrey-Chairman
George Morehouse-Vice-Chairman
Roger Wood
Shannon Chapman-Absent
Mike Sorrell

Town Treasurer

Audra Girouard

Fire Department

Richard Fisher-Chief-Absent

Town Clerk

Cynthia Gaboriault-Absent

Citizens

Steven Bean
Kingdom Access TV
Kevin Fontecha

Selectboard Admin. Asst.

Susan LaMadeleine

Road Commissioner

Dane Thorgalsen

Zoning Administrator

Audra Girouard

Planning/Zoning Board

Dale Urie

**Essex County Natural
Resources Conservation
District**

Heather Johnson

Call to Order

Bill H. called the meeting to order at 6:00pm.

Susan L. Requested that FY2022 Better Roads Grant Application be added under Road Commissioner.

Approval of Agenda

Mike S. made a motion to approve the Agenda with the addition. Roger W. 2nd. Motion passed 4-0.

Approval of the November 2, 2021 Regular Meeting Minutes

George M. made a motion to approve the November 2, 2021 regular meeting minutes. Mike S. 2nd. Motion passed 4-0.

Citizen's Concerns

Susan L. read 2 citizen complaints that were submitted to the Board.

1. Complaint received on November 22, 2021 concerning constant barking coming from Herman Noyes's property located at 252 Shadow lake Road.
Consensus of the Board to send a letter to the property owner.
2. Complaint received on November 18, 2021 concerning farm animals belonging to Aj And Demaris Cleverly located at 253 Ladd Road that are in the road and causing damage to neighbor's property.
Consensus of the Board to send a letter to the tenant.

Old Business

Town Clerk-Absent

Town Treasurer

Audra G. emailed the November reports and Warrants to the Board for review. Audra G. requested approval to send information to each department concerning the ARPA funds to be able to have input from everyone.

Consensus of the Board for her to provide each department with the ARPA information.

Audra G. also informed the Board that all properties sold at the Tax Sale.

Zoning Administrator

Audra G. updated the Board on the current Legal Actions that are pending. She stated that Shirley Bunnell has not yet signed the promissory note, but has been making monthly payment. Consensus of the Board for the Town Attorney to continue to get a signature from Shirley Bunnell.

The Schwag case is waiting on the court.

The Pam Bunnell case had a hearing on December 6, 2021, no information as of yet.

Kirkaldy Brown & Miranda Gillian case. Paperwork is waiting to be filled.

Audra G. requested approval to purchase the onX Hunt app. at a cost of \$30.00 annually as a tool for her Zoning Administrator duties.

Consenses of the Board for Audra G. to purchase the onX Hunt app.

Audra G. also provided the Board with a report of what has been done over the last year that she has been Zoning Administrator.

Road Commissioner

Susan L. presented the Board with the FY2023 Better Roads Grant application for review and approval.

Mike S. made a motion for Susan L. to submit the FY 2023 Better Roads Grant Application.

George M. 2nd. Motion passed 4-0.

Heather J. informed the Board that the Town did not receive any grants for the Folsom Avenue Stormwater Project. She stated that more project funds will be coming available in New Year. She will update the Board at the January meeting.

Dane T. stated that there is no lighting for the Transfer Station and that extension cords are be used for lights.

Susan L. will contact Green Mountain Power and an electrician to have lighting installed.

Fire Department-Absent Planning Board

Dale U. updated the Board on items that the Planning Board have been working on.

Administrative Assistant

- **Bradley Vale Road**

Susan L. stated that she has gone as far as she could with the Bradley Vale Road issue and requested that the Board refer the issue the Town Attorney to do further research.

Consensus of the Board to refer the matter to the Town Attorney.

- **Highway Grants**

Susan L. provided the Oregon Road Paving Project, the Grant in Aid Leonard Hill Project and the Better Roads, Leonard Hill Project Reimbursement requests for the Board to review.

- **Ordinance**

Susan L. informed the Board that she submitted the Noise Ordinance to Annie McLean from NVDA for review. Annie McLean has not finished with the review.

- **National Opioids Settlement**

Susan L. requested that the Board decide if they wanted to join the Settlement Action and refer to the Town Attorney or to not participate.

Consensus of the Board not to participate.

- **Miles Pond Lease**

The land lease renewal with the State for the Pavilion at Miles Pond was discussed.

George M. made a motion to pursue the land lease with the State for the Pavilion. Roger W. 2nd Motion passed 3-1.

- **E-Z Trash Update**

Due to Christmas Day and New Year's Day falling on Saturdays, E-Z Trash will be collecting trash at the Transfer Station on Sunday, December 26th and Sunday, January 2nd.

- **Meeting Owl Pro and Monitor**

Susan L. presented the Board with information concerning equipment to hold better Zoom meeting for the Town. The information was reviewed and discussed.

Consensus of the Board to purchase the equipment after Susan L. has discussed with the Town's IT person and to make sure equipment is compatible with the Town's laptop.

New Business

Hearing Date for By Laws

A date for the By Laws Hearing was discussed.

Consensus of the Board to hold the Hearing at the end of February 2022.

Budget Work Session Date

A date for the first Budget work session was discussed.

Consensus of the Board to tentatively set the date for December 28, 2021, and to hold the meeting in person.

Grant Administrator

Will be discussed in Executive Session

Other-None

Executive Session: If discussion warrant, and the Board so votes, some items may be held in Executive Session.

George M. made a motion to go into Executive Session at 7:20pm to discuss personnel matters. Mike S. 2nd. Motion passed 4-0.

Out of Executive Session at 7:40pm.

Action Taken

Board agreed to hire Joel Schwartz as Grant Administrator

Mike S. made a motion to sign the Consulting Services Agreement with Joel Schwartz with a limit of 80 hours of services. Roger W. 2nd. Motion passed 4-0.

Adjournment

George M. made a motion to adjourn at 7:45pm. Roger W. 2nd. Motion passed 4-0.

Respectfully submitted,

Date: _____

Bill Humphrey-Chairman

Roger Wood

George Morehouse-Vice-Chairman

Absent
Shannon Chapman

Mike Sorrell

Posted: December 13, 2021