



TOWN OF CONCORD

BUILDING & ZONING PERMIT

ZONING ADMINISTRATOR
PO BOX 317, CONCORD, VT 05824
802-695-1094 EXT 24
ZONINGADMIN@CONCLERK.COM

Please use this form to request a zoning permit as required in the Concord Town Zoning Bylaws available at www.concordvt.us/zonadmin.php. It is HIGHLY RECOMMENDED that applicant discuss the application and requirements with the Zoning Administrator prior to submission to ensure that all necessary information is submitted and to ensure efficient and timely processing of the application.

Form fields including Applicant Name (Fortin Mark + Liza), Mailing Address (Po Box 246), City (Concord VT), Property Owner details, Parcel ID (09.2400407), Lot dimensions (16.37 acres, 1674 length, 420+ width), and Proposed Use (12x16 sunroom addition).

I/we, the undersigned, request a zoning permit for the use and/or construction stated, to be issued on the basis of the representation contained in this application and any required submission materials. I/we fully understand that any incorrect or misleading representations may result in the permit becoming void and legal action instituted by the Town of Concord. I/we further understand that the permit may contain conditions with which I will be required to comply.

Applicant's Signature: Mark Fortin
Owner's Signature (if different than applicant):

1. The fee for a building/zoning permit is \$25.00 for under 250 square feet and \$50.00 for 250 square feet and over. The fee for a certificate of compliance is \$25.00. If your permit requires a hearing, costs of recording, advertising, and

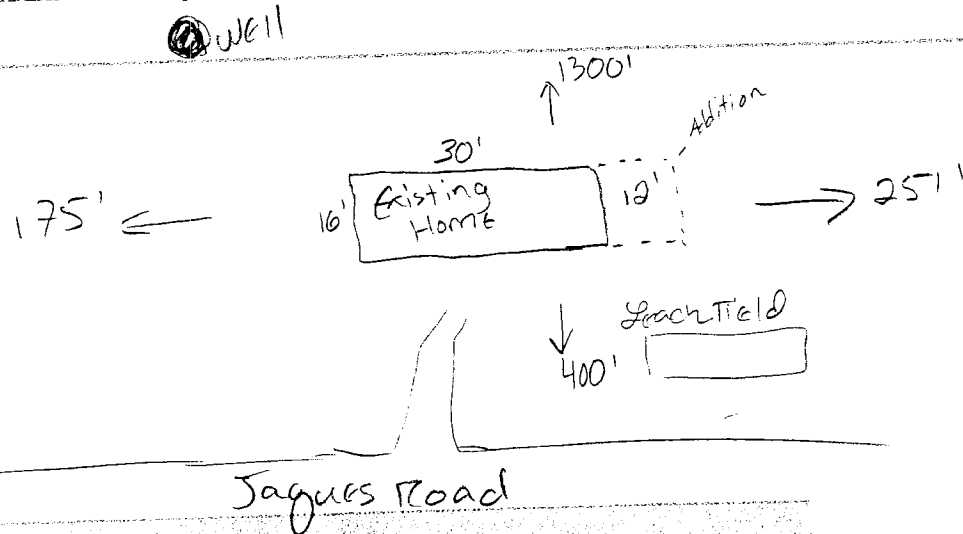
Construction and Certificate of Compliance Fee	upon submission of application.
• Building/Zoning Permit for 250 Square Feet or Over of Construction and Certificate of Compliance Fee	\$50.00 for Permit \$25.00 for Compliance Fee Total Due \$75.00
• Appeal/Variance/Conditional Use Fee	\$125.00
• Subdivision Fee (per lot)	\$50.00
• Drive-way/Right of Way Fee	\$20.00

## SITE PLOT PLAN COMPLETION INSTRUCTIONS

All applications for building/zoning permits must include a plot plan. The Zoning Administrator cannot act upon a permit with incomplete information. Any application that does not include a plot plan or includes an incomplete plot plan will be returned to the applicant.

The following information must be included in the plot plan:

1. Road name and location or road.
2. An arrow indicating which direction is true north.
3. Scale at which plot plan is drawn.
4. Boundaries of the lot and name and addresses of all abutting property owners.
5. Locations and dimensions of other buildings presently on the property, if any.
6. Locations and dimensions of proposed buildings (including height).
7. Uses of existing and proposed buildings (including # of stories).
8. Distance between buildings presently on the property and new buildings to be constructed.
9. Proposed set-backs from street line, each side and rear lot line.
10. Indicate where the water system and the septic system are to be if applicable to your proposed project.
11. If an adjacent landowner has water rights or right of way on your property, indicate same and give the name of the landowner.
12. Indicate on the map any wetlands, rivers, and/or streams.



### SITE PLOT PLAN DRAWING

Please see Site Plot Plan instructions on prior page for completion instructions and guidance.

