



TOWN OF Concord
PLANNING AND ZONING BOARD
DECEMBER 21, 2021 MEETING MINUTES

Members Present: Dale Urie, Chair, Jim Gochie, Steve Bean, Meagan Johnson, Judy Kurtz

Members Absent: none

Board Secretary Present: Meagan Johnson

Other Officials Present: Audra Girouard, Zoning Administrator

Citizens Present: Keith Swanson, Andy Lotts, Todd Pickens

Dale brought the meeting to order at 6:04 p.m.

I. Brown Subdivision Hearing

Dale asked members of the board if they had any conflicts of interest. Judy said that she would withdraw from this hearing as she is a neighbor of the property in the hearing. All other members indicated they did not. The Brown's were not present for the hearing. Audra explained that Brown's were looking to subdivide some of their property into 2 lots. The subdivision is straight forward and meets all requirements

II. Swanson Hearing

Dale asked members of the board if they had any conflicts of interest. Members indicated they did not. Dale explained the process of the hearing and swore in Keith Swanson. Mr. Swanson explained that he has built another primitive camp on his property. Explained that he is going to be removing the first primitive camp next spring when he can get a truck down there. He is looking to have a place to come to on weekends and vacations. He is planning to build something more permanent in the years to come.

III. Approval of December 21, 2021 agenda

Judy asked to add to the agenda an update on the VCRD plans. Jim made the motion to accept the December 21, 2021 agenda with addition. Steve seconded the motion. The motion passed unanimously (5-0).

IV. Approval of the November 16, 2021 minutes

Judy made the motion to approve the November 16, 2021 minutes as they are written. Steve seconded the motion. The motion passed unanimously (5-0).

V. Citizens' concerns

There were none.

VI. Zoning Administrator Report

Audra has been busy with permits, new 911 number and working on outstanding zoning issues. She provided the board with a hand out of everything she has done in the past year.

VII. Budge worksheet

Audra provided a sheet of the last two years and what we have done so far in FY2022. The Board discussed items they would like to do in FY 2023. PZB is looking to find some grants to help offset funding put aside for Municipal planning, Recreation Planning, Updating our Town Plan and the VCRD Community Visit program. Meagan will update the worksheet and send it in.

VIII. Annual Town Report

Jim brought a copy of the report PZB did last year. The board discussed adding some new updates from this year. Meagan will write up and send in.

IX. Vermont Council on Rural Development update

Dale spoke to the Selectboard at their last meeting to discuss VCRD and asked if we could invite them to the next meeting to discuss their Community Visit Program. The Selectboard agreed and VCRD will come to the January 4th meeting.

X. Deliberative Session on Brown and Swanson Hearing

The board entered deliberative session at 7:12 PM. The board came out of deliberative session at 7:22 PM. Jim made the motion to grant the 2 lot subdivision permit for Mr. Brown. Steve seconded it. The motion passed unanimously (4-0 with Judy abstaining). Jim made the motion to grant the conditional use permit for Mr. Swanson. Judy seconded it. The motion passed unanimously (5-0).

XI. Executive Session if Warranted

The board did not meet in executive session.

Dale made the motion to adjourn the meeting at 7:30p.m. Meagan seconded the motion. The motion passed unanimously (5-0).

Next Meeting: January 18, 2022 @ 6 PM

Respectfully Submitted,

Meagan Johnson
Secretary

Dale Urie, Chair

Jim Gochie

Steve Bean

Meagan Johnson

Judy Kurtz

DRAFT