

Selectboard Office
P.O. Box 317
Concord, VT 05824
(802)695-2910,
ext.21
(802)284-2009



Bill Humphrey-Chairman
Chris Fournier-Vice-
Chairman
George Morehouse
Shannon Chapman
Denis LaMadeleine

Concord Selectboard Regular Meeting Minutes

Tuesday, June 7, 2022 at 6:00pm
Municipal Building and Zoom

Unofficial Copy

Selectboard

Bill Humphrey-Chairman
Chris Fournier-Vice-Chairman
George Morehouse
Shannon Chapman
Denis LaMadeleine

Selectboard Admin. Asst.

Susan LaMadeleine

Grant Administrator

Joel Schwartz-Zoom

Town Treasurer

Audra Girouard-Zoom

Town Clerk

Cynthia Gaboriault-Absent

Road Commissioner

Dane Thorgalsen

Zoning Administrator

Audra Girouard-Zoom

Fire Department

Richard Fisher-Chief-Absent

Caledonian Record

Amy Nixon-Zoom

Planning/Zoning Board

Dale Urie-Zoom

Citizens Concerns

Louis Brach __
Richard Steigleman
Daniel Copp

Call to Order

Bill H. called the meeting to order at 6:00pm.

Bill H. added Grant info as last item under new business and Grant info under other to the Agenda.

Approval of Agenda

Chris F. made a motion to approve the Agenda with the addition. Denis L. 2nd. Motion passed 5-0.

Approval of the May 3, 2022 Regular Meeting Minutes

Shannon C. made a motion to approve the May 3, 2022 meeting minutes. George M. 2nd. Motion passed 5-0.

Citizen's Concerns

John Palermo-Whitehead Lane submitted an email stating that the Road Crew has done a great job on Beede Road and that they really appreciate it.

Old Business

Town Clerk-Absent

An unlicensed Dog Report was turned over to the Board. Susan L. will be mailing out Late Notices on Thursday, June 9, 2022. And will be sending the unlicensed Dog Report to the Animal Control Officer.

Town Treasurer

Audra G. stated that the Board will have the May reports for review by the end of the week. She stated that there are only 2 parcels for possible Tax Sale, and the Tax Attorney recommends that the Town postpone the sale for a later date. Consensus of the Board to postpone. She also informed the Board that the Tow has received a grant in the amount of \$5,926.00 for the Miles Pond greeter Program. She presented a recommendation for Kaitlyn Girouard to be the appointed Supervisor for the program.

Chris F. made a motion to appoint Kaitlyn Girouard as the Supervisor for the Miles Pond Greeter Program. Shannon C. 2nd. Motion passed 5-0.

Zoning Administrator

Audra G. updated the Board on the South Street burnt trailer property, she stated that the property has been cleaned up and looks good. She asked the Board for a motion to dismiss the violation.

Chris F. made a motion to dismiss the violation on the 80 South Street property. Denis L. 2nd. Motion passed 5-0.

Road Commissioner

Dane T. stated that he and the road crew have been busy grading and hauling gravel. He also stated that he would not be taking part in the Grant for a Hydro seeder. The grant is for a small amount and would not cover the cost of a Hydro Seeder.

Fire Department-Absent

Planning/zoning Board

Dale U. informed the Board that the Vermont Council on Rural Development will be at the Town Hall on June 8th to discuss possible improvements to the Town and the ARPA funds with the community.

Grant Administrator

Joel S. updated the Board concerning his site visits to the Town buildings. He requested that Chris F. meet with him at the Town Hall to discuss possible improvements. Chris F. will meet with Joel S. on Thursday, June 9th at 2:00pm.

New Business

Acknowledge Resignation

Audra G. submitted her resignation effective June 30, 2022 for the Zoning Administrator, E911 Coordinator and the Miles Pond Access Greeter Supervisor.

Chris F. made a motion to acknowledge the resignation of Audra G. from the Zoning Administrator, E911 Coordinator, and the Miles Pond Greeter Supervisor. Denis L. 2nd. Motion passed 5-0.

Dangerous/Nuisance Structures

Susan L. submitted 2 complaints of dangerous/nuisance buildings to the Board for review. Consensus of the Board is to forward the letters to the Zoning Administrator.

Daniel Copp-Danville, spoke with the Board concerning the property located on Long Hill Road. He stated that the property is in probate court and he is unable to do anything with the property until the court settles the matter.

Richard Steigleman-Oregon Road asked the Board for more time to clean up his property stating that the August deadline is not long enough. The Board granted him more time but stated that The Board will be moderating his clean up progress. Mr. Steigleman will be attending the July meeting to discuss his progress.

Trash Issues

Susan L. stated to the Board that Wanda Hazen of East Concord has not responded to the letter sent to her on April 11, 2022 by Attorney McCabe, and that the trash has not been cleaned up. She requested to contact the Attorney and proceed to the next step. Consensus of the Board for Susan L. to contact the attorney.

Vacant Positions

Susan L. submitted a list of vacant positions to the Board for review. This item will be discussed in Executive Session.

Town Building Issues

There was a brief discussion concerning some of the issues regarding the Town Buildings. Chris F. will have more information at the next meeting. She also submitted pictures of damage to the Town Hall that was done on Monday, June 6, 2022, by a truck ripping of a corner board.

Consensus of the Board to make a report with the Essex County Sherriff. Chris F. stated that he will repair the damage.

Town Hall Grant

Bill H. informed the Board that the Town has received a \$50, 000.00 for Historical Preservation for the Town hall. Bill H. suggested that some of the Grant funds be used for an Architectural and Engineering Study. Consensus of the Board to move forward with the study.

Other

Web Site Postings

Bill H. requested that Susan L. look into the calendar for the Town's Web Site. The Selectboard Meetings are not appearing on the calendar. Susan L. will speak to the Web Site Administrator.

Executive Session: If discussion warrant, and the Board so votes, some items may be held in Executive Session

Chris F. made a motion to go into Executive Session at 6:54pm. Shannon C. 2nd. Motion passed 5-0.

Out of Executive Session at 7:20pm.

Chris F. made a motion to combine the Zoning Administrator and the E911 Coordinator positions. Susan L. will work with the Web Site Administrator to add a Jobs Tab to the Web Site. Susan L. will also run an ad in the Caledonian Record for the vacant position and add the job description to the Web Site. Susan L. will also request that the Zoning/Planning Board appoint an interim Zoning Administrator. George M. 2nd. Motion passed 5-0.

Adjournment

Denis L. made a motion to adjourn at 7:21pm. Chris F. 2nd. Motion passed 5-0.

Respectfully submitted,

Date: _____

Bill Humphrey-Chairman

Shannon Chapman

Chris Fournier-Vice-Chairman

Denis LaMadeleine

George Morehouse

Posted: June 13, 2022