



**TOWN OF Concord**  
**PLANNING AND ZONING BOARD**  
**JUNE 21, 2022 MEETING MINUTES**

Members Present: Dale Urie, Chair, Steve Bean, Meagan Johnson, Judy Kurtz, Jim Gochie

Members Absent: None

Board Secretary Present: Meagan Johnson

Other Officials Present: Audra Girouard, Zoning Administrator

Citizens Present: Joel Swartz

Dale brought the meeting to order at 6:00 p.m.

**I. Approval of June 21, 2022 agenda**

Jim made the motion to accept the June 21, 2022 agenda. Judy seconded the motion. The motion passed unanimously (5-0).

**II. Approval of the May 17, 2022 minutes**

Judy made the motion to approve the May 17, 2022 minutes as they are written. Steve seconded the motion. The motion passed unanimously (5-0).

**III. Citizens' concerns**

There were none.

**IV. Zoning Administrator Report**

There was no report. There was a question about the Eldridge Hearing and the surveying that needed to take place. Audra says that surveying is booked out a ways and Hydro will reach out to the town once they receive the survey information back. At that point if Eldridge would like to proceed, he will need to go through the hearing process again.

**V. Update on Vermont Council on Rural Development**

Judy updated on the steering committee meeting. There were 12/15 people there. They discussed dates – the first meeting is July 14, which will hold several breakout sessions and a dinner with live music. The second meeting will be August 8 and the last meeting will be September 14. There will be a flyer going out to all property owners in Concord. There will also be banners and signs to try and get the word out about the meetings.

**VI. Discussion with Joel Swartz**

Discussed some different ideas. Joel did check out the Town Hall and thinks there are some minor updates that could be done to make the building more usable, especially during the winter months. Also

discussed the possibility of putting in an elevator. Discussion about the Pavillion at Miles Pond but there still is no signed lease. There has also been some talk about finding a place to combine all the town offices into one building. Judy was interested in seeing if there was some grants that could be used towards getting the Rail Trail going. There was also some discussion about housing and how best to try and grow Concord.

VII. Interim Zoning Admin discussion

The select board was hopeful that we could select an interim Zoning admin while they put out an ad. Discussed reaching out to Alan Smith as he was the Zoning Administrator and would know the job and be able to step right in. Dale was going to reach out to him. Audra also suggested approaching nearby towns to see if their Zoning Administrator might be interested in our position as these are usually part time jobs.

VIII. Executive Session if Warranted

The board did not meet in executive session.

Jim made the motion to adjourn the meeting at 7:15 p.m. Judy seconded the motion. The motion passed unanimously (5-0).

Next Meeting: July 19, 2022 @ 6 PM

Respectfully Submitted,

Meagan Johnson  
Secretary

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Dale Uriel, Chair

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Jim Gochie

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Steve Bean

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Meagan Johnson

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Judy Kurtz