Selectboard Office

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Bill Humphrey-Chairman

Chris Fournier-Vice-Chairman

George Morehouse

Shannon Chapman

Denis LaMadeleine



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**Concord Selectboard Regular Meeting Minutes**

Tuesday, November 1, 2022 at 6:00pm

Municipal Building and Zoom

Unofficial Copy

**Selectboard Town Treasurer Fire Department**

Bill Humphrey-Chairman Audra Girouard-Zoom Richard Fisher-Chief-Absent

Chris Fournier-Vice-Chairman

George Morehouse **Town Clerk Caledonian Record**

Shannon Chapman Cynthia Gaboriault-Absent Amy Nixon-Zoom

Denis LaMadeleine

**Road Commissioner** **Planning/Zoning Board**

**Selectboard Admin. Asst**. Dane Thorgalsen Dale Urie-Zoom

Susan LaMadeleine

**Citizens’ Concerns**

**Grant Administrator** Scott Beck  **KATV**

Joel Schwartz-Absent Jon Lilley Anthony

**Zoning Administrator** **Library Trustees** **Essex County Natural**

Paul Berlejung Eileen Wilson **Natural Resources**

Connie Quimby **Conservation District**

Heather Johnson-Zoom

**Call to Order**

Bill H. called the meeting to order at 6:00pm.

Additions to the agenda

* Citizens Concern-Oregon Road
* East Concord Cemetery
* Health Insurance

**Approval of Agenda**

Chris F. made a motion to approve the Agenda with the additions. Shannon C. 2nd. Motion passed 5-0.

**Bill H. recognized the arrival of Scott Beck to the Meeting.**

**Approval of the October 4, 2022 Regular Meeting Minutes**

George M. made a motion to approve the October 4, 2022 Regular meeting minutes. Denis L. 2nd. Motion passed 5-0.

**Citizen’s Concerns**

Bill H. stated that he received an anonymous call regarding late night noise and fireworks on the Oregon Road. Bill H. told the anonymous caller to call him the next time the disturbance happened.

Eileen W. and Connie Q. asked the Board if they could put a sign up outside the Library to be more easily located. They also requested that the bottom riser be repair.

Consensus of the Board for the Library to find a contractor to do the two projects.

Susan L. submitted a written response from Ann Helmus-Cote Farm Road that she would speak with her contractor concerning the Town’s concerns.

**Town Clerk-Absent**

Cindy G. submitted an email stating that the Town Clerk’s/Library has a terrible smell that need to be addressed.

Consensus of the Board is to have Susan L. call the Eliminator Pest Control come on a monthly bases to check the mouse traps more frequently, and to also contact Top Carpet Cleaning to have the basement at the Town Clerk’s Office professional cleaned.

**Town Treasurer-**

October reports were email to the Board for their review. Audra G. stated that Property Taxes are due on Friday, November 4, 2022. She has been open the last two weeks from Monday to Friday and will be open this Friday from 7:30 to 6:00pm.

She also informed the Board that the second county payment has been received in the amount of $118,806.53 for a total of $364,583.51.

**Zoning Administrator**

Paul B. stated that with the help of Audra G. that the backlog of permits has now been eliminated. He also submitted a list of people who are in violation of some of the Town Ordinances. Susan L. will send out letters concerning the violations.

**Road Commissioner**

Dane T. stated that one of the dump trucks was at the garage for repairs and that the sidewalk tractor needs to go to the garage for an emissions test. He also stated that he is also looking for someone to driver the sidewalk tractor/plow this winter. Susan L. will post the vacancy on the website. He stated that the Grant In Aid Project and the Shadow Lake Road Resurfacing Prject are now complete.

**Fire Department-Absent**

**Planning/zoning Board**

Dale U. stated that the Planning/Zoning Board have been working to update the Municipal Plan. He also stated that he has a student that is interested in doing the minutes for his Board.

**Grant Administrator-Absent**

Susan L. was asked by the Board to contact Joel S. regarding the Grant for the Renovations for the Town Hall.

**New Business**

**East Concord Cemetery**

George M. stated that he was contacted by the Town Attorney concerning the Overlook Cemetery. The Association is dissolving and would like the Town to take it over.

Chris F. made a motion that the Board have Chad Hickey file the Quitclaim Deed for the Old and New Overlook Cemetery Transfer on behalf of the Town. Shannon C. 2nd. Motion passed 5-0.

**Health Insurance and Health Equity**

Motions from the Budget Meeting held on October 25, 2022

George M. made a motion to purchase the Platinum Standard Plan for the full time Town Employees. Shannon C. 2nd. Motion passed 3-0. Chris F. and Denis L. abstained.

George M. made a motion for the Town to pay (if any) 87.5% of the employee premiums. Shannon C. 2nd. Motion passed 3-0. Chris F. and Denis L. abstained.

George M. made a motion to retain the Health Equity Reimbursement Fund at the percentage rate of 87.5% for the employee deductibles. Shannon C. 2nd. Motion passed 3-0. Chris F. and Denis L. abstained.

**Folsom Ave. Stormwater Project-Update**

Heather J. stated that she would be applying for a grant in November for phase 2, and that she would be updated the Board at the January 2023 Meeting.

**Bradley Vale Update**

Susan L. stated that she has not yet heard from the Town Attorney concerning Bradley Vale Road. She will reach out to the Town Attorney’s Assistant.

**Ordinance Violations**

* Steigleman Property Update- Susan L. stated that progress is being made and she will have another update for the December Meeting.
* Austin Property-Update-Susan L. stated that the trash has been bagged up but there is still work to be done. She also stated that Danny Austin has been in contact with her and that he is working on the issues.

**Other-None**

**Jon Lillie arrived late to the meeting and missed the Citizen’s Concerns**

Bill H. stated that Jon Lillie will be placed on the December Agenda.

**Executive Session**: If discussion warrant, and the Board so votes, some items may be held in Executive Session

George M. made a motion to go into Executive Session at 6:55pm. Shannon C. 2nd. Motion passed 5-0.

Out of Executive Session at 7:20pm. **No Action Taken**

**Adjournment**

Denis L. made a motion to adjourn at 7:25pm. Chris F. 2nd. Motion passed 5-0.

Respectfully submitted, Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Bill Humphrey-Chairman Shannon Chapman

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Chris Fournier-Vice-Chairman Denis LaMadeleine

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George Morehouse

**Posted: November 3, 2022**