Selectboard Office

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Bill Humphrey-Chairman

Chris Fournier-Vice-Chairman

George Morehouse

Shannon Chapman

Denis LaMadeleine



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**Concord Selectboard Regular Meeting Minutes**

Tuesday, November 7, 2023 at 6:00pm

Municipal Building

Unofficial Copy

**Selectboard Town Treasurer Assessor**

Bill Humphrey-Chairman Audra Girouard Matt Krajeski

Chris Fournier-Vice-Chairman

George Morehouse **Town Clerk KATV**

Shannon Chapman-Absent Linda Blakslee Anthony Valente

Denis LaMadeleine

 **Road Commissioner** **Trust For Public Land**

**Selectboard Admin. Asst**. Dane Thorgalsen Kate Warrer

Susan LaMadeleine

 **Grant Admin.** **VT. Forest, Parks & Rec**.

**Zoning Administrator** Joel Schwartz-Absent Gannon Osborn

Matt Walsh-Absent

 **Citizens**

 Calvin Willard

 Joseph Layn

**Call to Order**

Bill H. called the meeting to order at 6:00pm.

Bill H. added Verizon Communications & Cemetery Committee to the agenda

**Approval of Agenda**

Chris F. made a motion to approve the Agenda with the addition. Denis L. 2nd. Motion passed 4-0.

**Approval of the October 3, 2023 Regular Meeting Minutes**

Susan L. stated that the October Minutes have an amendment under Grant Administrator that was overlooked.

Chris F. made a motion to approve the October 3, 2023 regular meeting minutes with the amendment. Denis L. 2nd. Motion passed 4-0.

**Citizen’s Concerns**

An Anonymous letter was sent to the Board in regards to the Bunnell Property on High Ridge Road. The letter will be forwarded to the Zoning Administrator for further action.

**Old Business**

**Needles on Brook Road**

Chris F. stated that there are needles on the ground on Brook Road and that they need to be removed. Susan L. will address the issue.

**Town Clerk**

Linda B. presented a quote from W.B Mason for a new copier for the Town Clerk’s Office in the amount of $3,999.00 along with leasing options. Bill H. requested that Linda B. do some more research concerning a second hand copier. Tabled to next meeting. She also stated that the new door has been installed at the Clerk’s Office.

**Town Treasurer**

Audra G. stated that the monthly reports had been emailed and that the monthly warrants were on the table for review. Audra G. also requested that the Board make a motion on where the Town’s Portion of the Folsom Ave. Stormwater Project be paid out of.

George M. made a motion to pay the Town’s portion of the Folsom Ave. Stormwater Project be paid out of the Infrastructure Fund. Denis L. 2nd. Motion passed 4-0.

**Road Commissioner**

Dane T. stated that there has been a few comments made concerning a section of the Burroughs Road that should be named the Bullard Woods Road. Censuses of the Board is to change the signage to Bullard Woods Road.

**Assessor**

Matt K. updated the Board concerning the Statical Reappraisal, he also stated that he was researching a cloud base system for the Town and would have more information at a later date. Matt K. also presented the Board with the renewal contract for the Assessor services. The contract was tabled until a future Budget Meeting.

**Zoning Administrator-Absent**

Bill H. requested that Susan L. set up a meeting with Matt W. Susan L. will reach out the Matt W. and set up a meeting.

**Planning & Zoning Board-Absent**

**Grant Administrator-Absent**

**Cemetery Committee**

George M. stated that Bruce Quimby is willing to stay on and help with the Concord Cemetery.

**New Business**

Kate W., Gannon O., Calvin W., & Joseph L. Informed the Board of the Willard & Layn Acquisition which will benefit the Moose River Forest Legacy project which aims to expand Victory State Forest in Concord by approximately 156 acres. They are requesting that the Board support the project.

George M. made a motion to support the Willard & Layn Acquisition. Chris F. 2nd. Motion Passed 4-0.

**CALEX Letter**

Tabled. Susan L. will contact Michael Wright-Chief Executive Officer and ask him to attend the first Budget Meeting.

**Verizon Communications**

George M. informed the Board about a project that Verizon and Vertex Towers, LLC. are doing called Construction of a Wireless Telecommunications Facility which will be on Streeter Road.

**Appoint new Zoning Administrator**

Tabled until the Selectboard Chairman meets with Matt Walsh.

**UM/UIM Coverage Direction Form**

Tabled. Susan L. will request the rates from the Insurance carrier and present them to the Board at the first Budget Meeting.

**Health Insurance**

Tabled to the first Budget Meeting.

**Health Equity**

Tabled to the first Budget Meeting.

**ARPA Projects & Discussions—Implementations Goals**

Chris F. stated that Brian Douglas of Northeast Structural Engineering needed more information concerning the Town Hall. Chris F. reviewed the questions with the Board and will submit the information to Brian Douglas. It was also discussed that the Town retain the services of EHDanson Associates Architects to look at the Town Buildings.

Chris F. made a motion for the Town to retain EHDanson Associates Architects to provide architectural services for the Town Buildings. George M. 2nd. Motion passed 4-0.

**Other**

**Executive Session**: If discussion warrant, and the Board so votes, some items may be held in Executive Session-None

**Adjournment**

Denis L. made a motion to adjourn at 7:10pm. Chris F. 2nd. Motion passed 4-0.

Respectfully submitted, Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_Absent\_\_\_\_\_\_\_\_\_\_\_

Bill Humphrey-Chairman Shannon Chapman

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Chris Fournier-Vice-Chairman Denis LaMadeleine

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George Morehouse Posted: November 13, 2023