

**Town of Concord Zoning and Planning Board Meeting Minutes**

Tuesday July 15th, 2025, 6:00pm

Town of Concord Municipal Building

Board Members

Present: James Gochie, Danielle Cote-Sukkaew, Steven Bean,

Brenden Monahan, Jessica Hudson

Absent:

Rodger Sheldon

1. Call to Order:

* 6:00 p.m. by Chair, Jim Gochie

2. Approval of Agenda:

Moved by: Steven Bean

Seconded by: Brenden Monahan

* Approved

3. Approval of June 17, 2025 Meeting Minutes

Moved by: Danielle Cote-Sukkaew

Seconded by: Brenden Monahan

* Approved

4. Citizens’ concerns (5 mins):

* none

5. Zoning Administrator Report:

* Zoning administrator gave verbal report of current status of activity. 3 permits in progress. Discussion on subdivisions was held. The board reviewed relevant bylaws. It was discussed that a survey would be beneficial but not required for zoning purposes. Zoning administrator does not need a certified plot plan or official survey to approve subdivisions. Owner of the property applies for the subdivision with the zoning admin, purchaser would subsequently then apply for building permit. An official survey would be needed for the town clerk at some point for official property records.

6. Next Meeting Date: August 19th, 2025

7. Other:

* Discussed an issue to be brought up at a future Selectboard meeting regarding the funding allowances for investigations to be increased regarding complaints and zoning violations. Especially regarding developments on properties that are not being taxed appropriately due to a permit never being filed.

8. Executive Session / Deliberation:

* None

9. Adjournment: 6:50 p.m.

* Moved by: Steven Bean
* Seconded by: Jessica Hudson
* Approved – Motion Carried, approved



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**Board Signatures Signed Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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Chair: James Gochie Vice Chair: Brenden Monahan

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Danielle Cote-Sukkaew Steven Bean

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Rodger Sheldon Jessica Hudson